

To,
All the Affiliated Associations,

30 Jan 2020

Dear All

Elections to the Office of Rowing Federation of India and its Executive Council will be held on 22nd February, 2020 at 1130 A.M. hrs at Hyderabad, Telangana, at the SATS Water Sports Academy.

The Election Meeting consisting of the two Councilors nominated by their respective Association for the following post will be conducted as per guidelines below:

1) Posts for Office Bearers for which elections will be held

1.1. President : 01

1.2. Secretary General : 01

1.3. Treasurer : 01

1.4. Vice President : 04

1.5. Joint Secretary : 02

1.6. Executive Members: 05

2.1 All affiliates who are entitled to vote as per the attachment showing the list of eligible affiliates (Attached) shall nominate **two** councilors each.

2.1.1 The electoral college for the election shall comprise of only the validly nominated councilors.

2.4 The list of two nominated councilors shall be forwarded by the President or secretary of the respective association entitled to vote in their respective association's letter head. The list shall be duly attested with seal and signature in the respective Association's letter head by president/ secretary. The list shall also be accompanied by a Government issued ID proof viz., voter ID, passport or AADHAR of each nominated councilors.

2.5 Only one set of two councilors shall be nominated by each affiliated association. If there is a difference of opinion between the president and

the secretary of the association, the two councilors shall be nominated by the general body meeting of the association. The same shall be signed and sent to the president/secretary of the RFI. Scanned copy of the list of two councilors shall also be sent by email to the election officer.

2.6 The list of nominated councilors shall be sent to the President/Secretary general RFI on or before **31/01/2020** by 5.00 pm and the same shall be verified by the President/ Secretary General of RFI and the final list shall thereafter be forwarded to the returning officer on the same day without any unnecessary delay.

2.7 The final approved list of nominated councilors shall be published and communicated to all eligible affiliates as per **FORM-1** by Email on **04.02.2020** by the Election officer through the President/Secretary General of RFI.

2.8. The validly nominated councilors have to be personally present for voting. **Proxy is strictly prohibited.**

3.1 Nomination to the office bearers and executive Committee as per Clause 1 referred above shall be only from amongst the councilors nominated by the respective eligible affiliated association.

3.2 Nomination of a candidate for election as office bearer and Executive committee shall be proposed and seconded only from amongst the persons included in electoral college list in **FORM -1**. No person other than the persons named in the Electoral College shall have any right to propose or second any candidate. Any such nomination not confirming to the above shall be summarily rejected.

3.3. Each Nomination paper shall be delivered personally to the Returning officer in person by the candidate himself/herself from Evening 5 PM to 8 PM at the office of the Election officer. The address for any communication is as follows:

K.Ramu (Advocate/Election officer RFI)- Door No.6/39, Salai Street, Mylapore Chennai-600004.

Email id: electionofficer2020@yahoo.com

Cell Phone No: 09841339000, 09841067395

3.4 No person shall be eligible to nominate more than one candidate for the same post, either as proposer or seconder; and if he/she does, his/her signature on the nomination papers delivered second in point of time to the returning officer shall be rejected.

3.5. Nomination for election of office bearers and members of the managing committee shall be strictly as per **FORM No.2** (Enclosed). It shall be duly filled up with no blanks.

3.6 Last date of receipt of nomination for the election of the office bearers and the Managing committee shall be **11.02.2020**

3.7 The List of all Nominations will be prepared by the Returning officer in **FORM -3** and after scrutiny of all nomination papers, the list of validly nominated candidates will be published in **FORM 4** on **12.02.2020**

3.8 Any Defective nomination papers which do not conform to the FORM-2 or the instructions of the returning officer, shall be rejected.

3.9 In case of any candidate withdrawing his/her nomination the same shall be intimated to the election officer on or before **13.02.2020 by 5.00 pm**. The withdrawal of nomination shall be made as per **FORM 5** duly signed and given in person or through his/her authorised representative (With proof) to election officer to the address mentioned above.

3.10 The Electoral officer shall publish the final list of candidates on **14.02.2020**. For Election the attached timeline shall be followed.

4.0 No candidate shall submit nomination for more than one post. In case any nomination is received for more than one post, his/her nomination for all the post so made shall stand rejected and the said candidate will be disqualified to contest for any post.

4.1 After the last date of withdrawal a final list of candidate who are contesting the election will be prepared in FORM-6 and same will be sent to the president and the secretary General of RFI by Email. The copy of the same will be furnished to other candidates if a request in this regard is sought.

4.2 In case of more than one nomination for a post, elections for those post alone will be held in the election meeting of new councilors to be held on 22.02.2020. The election will be by secret ballot.

4.3 The entire election process to be conducted at SATS Water Sports Academy, Hyderabad shall be fully video graphed.

4.4 The voter shall record his/her vote on the ballot paper in secrecy in the voting compartment specially provided for the purpose at the polling station.

4.5 The voter shall record his/her vote on the ballot paper by placing a tick mark to indicate the vote any other mark placed on the ballot paper shall render the ballot paper liable to rejection.

5. The Election meeting of the new councilors will be chaired by the present President of the RFI, who shall conduct the meeting as per agenda.

6. Before commencement of voting the Returning officer shall inform the total number of eligible votes, after roll call by the returning officer.

7. In case of multiple candidates filing nomination for A Particular post the candidates securing the highest number of votes for each post shall be declared elected on completion of vote counting process. Only in case of tie for any post, a second round of ballot for the said post alone will be held.

8. For the conduct of election the same shall be only in the Forms enclosed herewith, which shall alone be followed and duly filled and signed with no blanks. Any other forms adopted shall be considered as defective and will stand rejected.

10. It should be noted that only persons who are members of affiliated associations alone can be nominated as councilors and only they can contest the elections as office bearer and executive members of RFI. Only persons duly and validly nominated as councilors will be eligible to contest for any of the post.

11. Non members do not have any right or say in the entire election process and will not be allowed inside the Election hall.

12. Any person intending to offer himself/herself as candidate for the election and if he/she is employed in the central or state government or its undertakings shall furnish a NOC from the appropriate superior officer

along with the nomination form, failing which such of the person's nomination papers shall be rejected.

13. All are requested to follow the above guidelines and timelines for smooth conduct of elections. (Time line chart attached)

14. The election officer Mr. K.Ramu advocate appointed to conduct the election shall have the power to seek and secure persons to assist him and the expenses incurred by the election officer shall be reimbursed by the RFI.

PLEASE NOTE- Only AADHAR, voter ID and passport will be accepted as proof of ID.

A handwritten signature in black ink, appearing to read 'K. Ramu', is centered on the page.

PRESIDENT

Attached: Election Timeline/Schedule and Relevant forms

ROWING FEDERATION OF INDIA

FORM 2

**ELECTION OF OFFICE BEARERS AND MEMBERS OF MANAGING
COMMITTEE 2020-2024**

NOMINATION PAPER FOR ELECTION AS _____(NAME
OF THE POST)

TO,

SHRI K. RAMU ADVOCATE
The Returning Officer
NO: 6/39 SALAI STREET,
MYLAPORE
CHENNAI-600004

We the councilors do hereby nominate Shri/Smt.
/Ms. _____ (name and address) for the post of _____
for the ensuing RFI election 2020-2024.

| | NAME | NAME OF AFFILIATE | SL. NO IN THE ELECTORAL COLLEGE LIST | SIGNATURE |
|----------|-------------|------------------------------|---|------------------|
| Proposer | | | | |
| Secunder | | | | |

I, The Candidate above named, do hereby give my assent to my nomination
for the above post.

Name of the Candidate _____

Name of the affiliate _____

Sl.No. in the electoral College list _____

Signature_____

Place

Date:

ROWING FEDERATION OF INDIA

FORM 5

**ELECTION OF OFFICE BEARERS AND MEMBERS OF MANAGING
COMMITTEE 2020- 2024**

NOTICE OF WITHDRAWAL OF CANDIDATURE FOR ELECTION AS: (NAME OF
THE POST)

To,

SHRI K. RAMU ADVOCATE
The Returning officer/election officer
No: 6/39 SALAI STREET,
MYLAPORE
CHENNAI-600004

I, the validly nominated candidate, do hereby give my notice of
withdrawal of candidature for the above post.

Name of the Candidate _____

Name of Member State/Union Territory/Board/Institution_____

Signature_____

Place

Date:

ELECTION TO RFI TO BE HELD ON 22.02.2020 SHALL BE CONDUCTED AS PER THE TIMELINE DETAILED HEREUNDER

| Date | Event |
|-------------|--|
| 30.01.2020 | Election notification to be issued by President/Secretary General RFI |
| 31.01.2020 | Receipt of names of nominated councilors of affiliated eligible associations by 5.00 pm. |
| 31.01.2020. | Submission of list of nominated councilors forming the electoral college to Returning Officer. |
| 04.02.2020 | Publication of validly nominated Electoral College by Returning Officer. |
| 11.02.2020 | Last date of submission of Nominations forms in person to Returning Officer |
| 12.02.2020. | Publication of validly nominated candidates after scrutiny. |
| 13.02.2020 | Last date of withdrawal by 5.00 pm |
| 14.02.2020 | Publication of final list of candidates. |
| 22.02.2020 | Conduct of elections, Polling from 11.30 am to 2.00 pm |
| 22.02.2020 | Counting and declaration of results of elections to all posts |