

THE ROWING FEDERATION OF INDIA

Memorandum of Association
and
Articles of Association

ROWING FEDERATION OF INDIA
MEMORANDUM & ARTICLES OF ASSOCIATION

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ROWING FEDERATION OF INDIA MEMORANDUM & ARTICLES OF ASSOCIATION

Memorandum of Association	
1. (Name):	The name of the Organisation is "The Rowing Federation of India" and the registered office of the Federation is at Calcutta in the State of West Bengal. The terms "INDIAROWING", "INDIA ROWING" and "ROWINGINDIA" "ROWING INDIA" and the abbreviation "IND" and "RFI" mean "The Rowing Federation of India" as and were used and termed
2. (Head Quarters):	The working Head Quarters of the Federation shall be located in the City or Town of residence of the Secretary General
3. (Objects):	The Objects of the Federation shall be as follows:
3.1	To promote and develop the sport of Rowing and Sculling in India by confining all activities to the territory of India
3.2	To maintain general control of Rowing and Sculling in India and to make and publish Rules and Regulations for the same
3.3	To promote the formation of State Organisations
3.4	To co-ordinate Inter-State activities in respect of Rowing and Sculling, including holding of Inter-State tournaments viz Senior, Junior and Sub-Junior Levels and organizing/recognizing of National Rowing Championships
3.5	The activities would be purely of a charitable nature and not motivated for profit.

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3.6 To collect funds for the purpose of the Federation and employ the same in such manner as may be considered desirable for the objects of the Federation
3.7 The funds of the Federation would be utilized only towards the objectives of the Federation and no portion of it would be distributed in any manner to the trustees or persons defined in section 13(1)(C) of the Income Tax Act, 1961
3.8 To promote and select crews to represent India in International Events. For such purpose to arrange finance, if possible and control the same.
3.9 To promote and control visits to India of foreign teams
3.10 To promote co-operation amongst Members, Associates and all other concerned.
3.11 To take any action at any time supportive to further the objects of the Federation
3.12 To buy, acquire or lease any property necessary for the furtherance of the objects of the Federation
3.13 The Federation is irrevocable.
3.14 In case of winding up / dissolution, the net funds would be transferred to a Federation having similar objects and enjoying exemption u/s 11 and 80G of the IT Act, 1961.
3.15 To ensure that the benefits of the objectives of the Federation would be available to the general public irrespective of caste, creed, religion or sex.
3.16 To act in any way convenient and/or conducive to the carrying on the objects of the Federation.

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4.

(Present Members of the Council):

The names and addresses of the ten members forming the inaugural council are recorded hereunder:

S No	Name & Address	Occupation	Description
1	Samarendra Chandra Sen 182, Netaji Subhas Ch. Road, Calcutta - 700040	Barrister-at-Law	President
2	Gopal Chandra Ghose P-99/1A, Lake Terrace, Calcutta - 700029	Consultant Engineer	Executive Vice-President
3	Murugappa M. Muthiah 5, Boat Club Road, Madras - 600028	Business	Executive Vice-President
4	Hiranmay Ganguly 29, Lake Avenue, Calcutta - 700029	Service	General Secretary
5	Borun Chanda 38B, Archbishop Mathias Avenue Madras - 600028	Business	Councilor
6	Subrata Datta 18-A, J. M. Lane, Alipore, Calcutta - 700027	Service	Councilor
7	Kalyanmay Ghosh 45, S. R. Das Road Calcutta - 700026	Service	Councilor
8	Dr. Bommya B. Sundaresan 279, I Avenue Indiranagar	Professor	Councilor

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		Madras – 600020		
9		M. V. Kapali Sastri 2, Vidyodaya Main Road Madras – 600017	Advocate	Councilor
10		Mahesh Rao 11, Ganapathy Colony II Street, Madras – 600086	Service	Councilor
<p>5. We the several persons whose names and addresses and occupation are hereunto subscribed, desirous of being formed an Association in pursuance of this Memorandum.</p>				
<p><i>Witness to the above signatures Amitava Ghosh</i></p>				
<p>Date the 30th day of August, in the year One Thousand Nine Hundred and Seventy-Six, in Calcutta.</p>				

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Articles of Association

ARTICLE – 1

(NAME):

The name of the society is “The Rowing Federation of India”, hereinafter to be referred to as the “Federation”.

The Emblem shall be parallel oars in golden yellow on a dark blue background with words "ROWING FEDERATION" the picture of the oars and "INDIA" written below in that order. Emblem shown below



ARTICLE – 2

(HEAD QUARTERS):

The working headquarters of the “Federation” shall be located in the city of residence of the Secretary General.

ARTICLE – 3

(FINANCIAL YEAR)

The financial year of the federation shall be from 1st April to 31st March every year.

ARTICLE – 4

(DEFINITIONS)

4.1

‘R.F.I.’ shall mean “The Rowing Federation of India”

4.2

‘Office Bearers’ will mean the President, the Secretary General and Treasurer.

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4.3

‘Executive Council’ means the Executive Council of R.F.I who are elected

4.4

‘Secretary General’ shall mean the Honorary Secretary of the Executive Council of the Federation for the time being.

4.5

‘Treasurer’ shall mean the Honorary Treasurer of the Executive Council of the Federation for the time being.

4.6

‘Year’ shall mean the period of 12 months from 1st April to the following 31st March.

4.7

‘Organisation’ shall mean Members directly affiliated to the RFI, Associate Members and Provisional Members meeting certain conditions

4.8

‘Jurisdiction’ shall mean and include the sphere of control of the Government of India.

4.9

‘India’ shall mean and include the whole of Indian union territories and the territories under the administrative control of the Government of India.

4.10

‘National of India’ shall mean and include a person as defined in Chapter II of the Constitution of India, who is a full-fledged Citizen of India, holding an Indian Passport Explanation of “National of India” Holder of a Foreign Passport, Dual Citizenship will not be considered as a ‘National of India’. A ‘Person of India Origin’ [PIO] or ‘Overseas Citizen of India’ [OCI] not eligible to participate in Events conducted by / under the aegis of the RFI

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<p>4.11 'Rowing' shall mean both Rowing and Sculling on Flat Water, Coastal, Machine and Para Rowing</p>
<p>4.12 Rowers shall include Scullers and Coxswains.</p>
<p>4.13 In these statutes, in the Rules of Racing, the regulations for National Championships, the Bye-Laws and all RFI documents the Chairman or Chairwomen will be addressed as "The Chair"</p>
<p>4.14 A Delegate means a representative of an affiliate / associate / provisionally affiliated member of the Federation</p>
<p>ARTICLE – 5.1 (MEMBERSHIP) Membership of the Rowing Federation of India shall be open to: -</p>
<p>5.1.1 The State Rowing Associations within India which meets the eligibility criteria of the RFI as per Bye-Law in Annexure 1 attached to these statutes</p>
<p>Click on Link Below Link <u>Annexure1</u></p>
<p>5.1.2 Only one Sports Association from each state will be affiliated to the RFI.</p>
<p>5.1.3 Any organization or institution of an all-India Character to which the Federation, in its discretion, may grant affiliation as an Associate Member</p>

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5.1.4

Associate Members: An associate membership may be granted to any reputed National / Body Corporate, incorporated in India with an all-India base, which are willing to promote Rowing and have the necessary Boats, Oars and other infrastructure. An Associate Member shall have no voting powers but can send delegates to the Annual General Meeting of the Rowing Federation of India.

ARTICLE – 5.2

(INDIVIDUAL OBLIGATION & COMMITMENT)

5.2.1

Any person who deals with RFI or shares activities with RFI and include the following persons:

5.2.1.(a).

Participants in an event under the authority of RFI.

5.2.1.(b).

Acts as an official (trainer, coach, team manager, delegate, representative, support staff etc) of a Team, a Club, a Member Association or Associate Member and Provisional Member;

5.2.1.(c).

Officiates as an Umpire, Technical Official or in a similar role;

5.2.1.(d).

Organizes or Participates in a Competition which is placed under RFI's authority according to the Statutes & Rules of Racing.

5.2.1.(e).

Assumes any role within RFI, within its Executive Council, one of its Commissions or other Committee or Working Group or Management Board.

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<p>5.2.2 Recognizes and accepts unconditionally the following, subject to paragraph 5.2.2.(e)</p>
<p>5.2.2.(a). The RFI Statutes, Rules of Racing, Event Regulations and related Bye-Laws.</p>
<p>5.2.2.(b). RFI's authority on all matters concerning National and International Rowing.</p>
<p>5.2.2.(c). The Mandatory nature of the Statutes, the Bye-Laws and other Rules Regulating RFI, in their current version and as amended from time to time.</p>
<p>5.2.2.(d). RFI's jurisdiction to make any decision or impose any sanction within its field of competence.</p>
<p>5.2.2.(e). That the "Rowing Federation of India" and its duly assigned "Commission" is the only in-house competent adjudicating authority to adjudicate on disputes other than any ordinary court of law, any civil judicial authority of any State and any other arbitration body. This remedy to be exhausted first before proceeding to other forums to solve disputes.</p>
<p>5.2.2.(e1). To settle any dispute which directly involves RFI, one of its Bodies, Affiliate Members (Permanent, Provisional and Associate) one of its Executive Council Members, any person acting on its behalf (Rowers, Coaches, Technical Officials & Commission Members, Umpires, etc), one of its member's or an Organizing Committee of a RFI event run under RFI's authority.</p>
<p>5.2.2.(e2). To review any decision alleged to violate any relevant law, any fundamental legal principles or RFI statutory clause.</p>

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5.2.2.(e3).

To rule on any appeals from disciplinary sanctions or penalties imposed by the disciplinary commission of RFI of any kind, made by RFI or one of its bodies; A Model suggestive list of penalties attached as a Bye-Law in Annexure 2 to this Rule Book

Please Click on Below Link

[Annexure2](#)

5.2.2.(e4).

The final and without appeal status of the decisions made by the Rowing Federation of India and/or its assigned "Commission".

5.2.2.(e5).

The requirement to abide by the decisions of RFI, as final and binding, on all aspects, disputes and disciplinary proceedings, inclusive of conduct of any person or rower/coach/manager in relation to the disciplinary control, sanctions and enforcement of discipline in rowing as its highest order.

ARTICLE – 5.3

(INDIVIDUAL AND WRITTEN CONFIRMATION OF COMMITMENTS)

Although the commitment set out in Art 5.2 and the Rules and Bye-Laws formed under the MOA is mandatory and automatic, RFI may, in addition, request individual and written confirmation of any commitment from the following individuals or entities, in accordance with the appropriate forms appended to these statutes from; Commitment Form attached as Bye Law in Annexure 3

Please Click on Below Link

[Annexure3a – for Affiliates](#)

[Annexure3b – Rowers](#)

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5.3.1.

Any RFI Member Association or from any Associate, Provisional Member who wishes to become a member.

5.3.2.

Any Rower, Coach, Club, Official, or Umpire, Technical Official, Support staff and Provisional Member likely to participate in a Competition under RFI's authority.

5.3.3.

An Organizing Committee of any event constituted under RFI's authority.

5.3.4.

These confirmations are valid and irrevocable. Any revocation shall not be retroactive and shall only be valid prospectively and will, in no way, affect the jurisdiction of the RFI in respect of any past conduct of any member, non-member, coach, official or rower etc

ARTICLE – 6

(AFFILIATION)

6.1

The Organisations wishing to become a member of the Rowing Federation of India shall make a formal application to Secretary General of Rowing Federation of India.

6.2

Submit with its application a copy of its statutes and a detailed report on activities of clubs which it represents.

6.3

Provide details of the membership of its committee and the design and colours of its racing uniform and its blades.

6.4

Give a formal undertaking to observe the Statutes and Rules of Racing, Bye-Laws and Regulations of RFI. Attached as a Bye Law in Annexure 4.

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Please Click on Below Link

[**Annexure4**](#)

6.5

Undertake to accept as binding and final, the decisions of the competent authorities Executive Council within RFI and in this regard, to recognize the Arbitration clause of Rowing Federation of India and the designated "commission" as the only possible "external judicial authority", for adjudication of disputes.

6.6

Undertake to impose its obligation in 6.4 & 6.5 above upon its Members and its Affiliated Clubs and their Members in all those areas where RFI has authority.

6.7

Pay an entrance fee the amount of which shall be fixed from time to time

6.8

Be accepted by a majority of two thirds of persons present and voting at meeting of the General Body

6.9

Each organization, on being affiliated to the RFI, shall send to the Secretary General the proper mailing addresses, telephone nos, official email id and fax details. All notices sent by the Secretary General to the name, address, official email id given shall be deemed to have been properly sent to the affiliated organization whether received or not.

6.10

Every affiliated organisation shall submit a report of its Annual activities from 1st April to 31st March of previous year by 30th June and when required a list of its members and a copy of the last balance sheet.

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[**Annexure5**](#)

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6.11a

Every Affiliated Organization must conduct their elections on time, as per their Constitution.

6.11b

Major changes in their constitution, if amended, must be informed to the RFI in writing within 30 days of change.

6.11c

It is mandatory to inform the Rowing Federation of India of an Election Annual General Body Meeting 15 days before the election date, by the Secretary of the Affiliate, in writing.

6.12d

The Federation will send an Election Observer to Observe and Supervise the elections and report the official results to the RFI Executive Council, for recognition of the Elections and the New Committee.

Refer Annexure 9 By Law to Article 6.12d

Please Click on Below Link

[**Annexure9**](#)

ARTICLE – 7

(SUBSCRIPTION)

7.1

Each organization affiliated under Article 5 shall pay to the Federation one time Entrance Fee of Rs. 30,000 /- and annual subscription of Rs. 10,000/- or any such Entrance Fee and annual subscription which shall be fixed by RFI General Body from time to time. For an All-India Corporate Body shall be Rs. 10.0 Lacs and Annual Subscription Shall be Rs. 25,000.00 per Annum.

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7.2

The first annual subscription shall be payable within two months of receipt of notice of affiliation.

7.3

An affiliated organization, whose contribution remains unpaid for more than two calendar months i.e. remains unpaid after the 1st June then that association shall not be allowed to attend AGM or National Championships till arrears are cleared with penalty.

7.4

If the affiliated organization is in arrears of Annual Subscription for more than three years, then it shall be removed from the rolls of the Federation without giving any more Notice or Reminders

7.5

Penalty for late receipt of subscription will be Rs. 250.00 for each month after 1st June.

ARTICLE – 8

(RE-AFFILIATION)

8.1

The General Body shall have the power to re-affiliate any organization which has been disaffiliated or suspended on the recommendation of the Executive Council.

8.2

An organization disaffiliated, on application being made, be entitled to re-admission on payment of all its outstanding dues. The Treasurer shall issue a Certificate to that effect to the organization concerned. A copy of the certificate shall be forwarded to the President so as to enable him/her to issue the necessary order for re-admission. Such an organization shall however have no right to nominate or to vote in the Annual General Meeting or a Meeting, Ordinary or Extraordinary of the Council, during the current year.

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ARTICLE – 9

(SUSPENSION OR REMOVAL)

9.1

The RFI General Body on the recommendation of the Executive Council or on its own accord shall have powers to suspend and/or to remove any Affiliated Organization and any Office-Bearer or other members of the any Committee or other Body appointed by General Body for the following reasons.

For Affiliated Members under Article 5.1

9.1.1

Non participation in National Rowing Championships for any of all the categories namely Senior, Junior and Sub-junior for three successive years

9.1.2

If an affiliate does not continue to fulfil the current condition laid down to become a member of RFI and does not rectify the situation by a date fixed by the Executive Council or if there are any justifiable reasons or if it acts in a manner prejudicial to overall interests and objects of RFI

9.1.3

For Provisional Members, if they continue to not fulfil the conditions laid down by their initial admittance criteria or other advisories issued by RFI from time to time, they can be removed by a registered letter to the last known address of the Member.

For Office-Bearers, and other Members of the Executive Council, Committee and Affiliates

9.1.4

He resigns by a letter addressed to the Secretary General.

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9.1.5
He is adjudicated as an insolvent

9.1.6
He, being a public servant is dismissed from public service

9.1.7
He is found guilty by a competent tribunal of the RFI or any other body, of an offense involving in the opinion of the Executive Council, a gross misconduct.
Or if he is found guilty of a criminal charge framed by a court in India having a punishment of more than 2 years.

9.1.8
He acts in a manner prejudicial to the overall interests and objects of RFI and its Rules and Regulations and who acts in any manner to cause any disrepute to the RFI and the sport of Rowing in any manner whatsoever.

9.2
No motion for the suspension or removal as referred to in Article 9.1 above shall be considered except at a General Body Meeting specially called at not less than twenty-one days' notice for the purpose. Such a motion shall not be deemed carried, unless supported by a majority of two-thirds of the Members present and voting.

9.3
A "No Confidence" Motion can be initiated against the Current Elected Committee, provided a Notice for the same is received from 75% of the Voting Member Affiliates in writing by the Secretariate. The Secretariat then arranges for a Special General Body Meeting of the Members within 30 days of Receipt of such a Notice on a One Point Agenda as prayed for in the Notice.

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ARTICLE - 10

(ELECTIONS)

10a.1 (a)

Notwithstanding anything contained to the contrary, in the Articles of Association of the Rowing Federation of India, the Election Rules prescribed herewith shall prevail over and above all other Rules / Provisions of the Federation, in respect of the Elections and Conduct of the same for the Office Bearers and Executive Council of the Rowing Federation of India

10a.1(b)

These articles shall be called the “Election Articles” and shall govern the election to the Office Bearers and Executive Council to the RFI

10a.1(c)

In these articles unless the context otherwise requires

10a.2(a)

“clause” and “sub-clause” mean the clause of these articles

10a.2(b)

“Managing Members” means Office Bearers and Members of the Executive Council of the Rowing Federation of India

10a2(c)

“Form” means forms appended to the Sports Code 2011-Annexure XXXVII (Annexure 6)

Please Click on Below Link

[**Annexure6**](#)

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10a2(d) “RFI” means The Rowing Federation of India
10a2(e) “Post” includes President, Vice-Presidents, Secretary-General, Treasurer, Joint Secretaries and Members of the Executive Council
10a2(f) “Rule” means Rules and Regulations of the Rowing Federation of India”
<u>10a.3</u> <u>Managing Committee:</u>
President --> 1
Vice Presidents --> 4
Secretary-General --> 1
Treasurer --> 1
Joint Secretary --> 2

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Executive Committee Members --> 5

Athletes Commission Members --> 3

10a.4(a)

The President shall nominate a Designated Senior Advocate as the “Returning Officer” for Conduct of Elections of Office Bearers and Executive Council Members of the Federation in accordance with the provisions of the National Sports Code, as applicable.

10a.4.(b)

In case the President fails to nominate a Designated Senior Advocate as Returning Officer for conduct of Election in accordance with the provisions of the National Sports Code, then the other office bearers along with a majority of the current Executive Council can get together and nominate a Returning Officer in the same manner as if the President had appointed one to kickstart the election process.

10a.5

Manner of Election

10a5(1)

Office Bearers and Members of the Executive Council will be elected by a Secret Ballot.

10a.5(2)

Election shall be held at the Election Meeting in accordance with the procedure prescribed hereinafter from amongst the delegates who form the Electoral College from the eligible affiliated Members of the Federation

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10a.6
Electoral college

10a.6(1)
Each affiliate of the RFI shall have 2 votes at the elections of the Office Bearers and Executive Council of the Federation.

10a.6(2)
For the purpose of sub-clause (1) above, each affiliated member of the RFI except associate members and provisionally affiliated members shall be represented by 2 members/delegates authorized by the President/Secretary of the respective Association, however in case, the President/Secretary nominates different person/persons, the person/persons nominated by the President shall be deemed to be the duly authorized Person/Persons to represent the eligible Affiliate irrespective of date of application.

One out of above two delegates must be a Rowing Sportsperson / Athlete who has represented his / her state in Rowing in a Senior National Rowing Championship.

He / She must produce his / her valid RFI ID Card along with the state's authorization letter in the proper format to attend the meeting.

Model Delegates nomination Form is attached in Annexure 13 to Bye Law to Article 20.2

10a.6(3)
For the sub clause (1) and (2) above, the Authorized Members must be permanent residents in the State they represent for 5 years and must be bonafide members of the State Association they represent, for being eligible for nomination as electoral college members and should not hold multiple membership in more than one state rowing association. Proof of domicile to be referred to Annexure 7 (Aadhar Card, Voter ID & PAN card). All three documents mentioned in Annexure 7 needed to prove domicile

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<p>10a.6(4) Nominations received from Government Servants for any post in the Executive Council must satisfy Government Policy with respect to holding of posts by Government Servants</p>
<p>10a.6(5) The nominated electoral college member must be present in person to cast his/her vote. Proxies not allowed.</p>
<p>10a.6(6) The procedure to be followed for the elections, shall be as per the National Sports Code and the various forms as laid down in the national Sports Code Annexure XXXVII Same is found in Annexure 6 (Appendix I) below</p>
<p style="text-align: center;">Please Click on Below Link</p> <p style="text-align: center;"><u>Annexure6</u></p>
<p>10a.6(7) No Criminal charges must have been framed by any court in India having punishment for more than 2 years against the two delegates nominated by the affiliated body to the Electoral College.</p>
<p>ARTICLE – 11 (MANAGEMENT)</p>
<p>11.1 The Management of the Federation shall be vested in the Executive Council, which shall consist of (i) President (ii) 4 Vice Presidents (iii) Secretary General (iv) 2 Joint Secretaries (v) Treasurer (vi) 5 Executive Committee Members (vii) 3 Members of the Athletes Commission.</p>
<p>11.2 The number of Vice-Presidents at any one time shall not exceed more than 4 and not more than one Vice-President shall be elected from any one affiliated organization.</p>
<p>11.3 The Five ‘Executive Committee’ Members of the Rowing Federation of India’s “Executive Council” have to be prominent sportspersons of outstanding merit.</p> <p>The following Eligibility Condition must be met by the Five ‘EC members’ as in Annexure 8:</p>

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<p style="text-align: center;">Please Click on Below Link</p> <p style="text-align: center;"><u>Annexure8</u></p>	
ARTICLE – 12	
(OFFICE BEARERS)	
12.1 The following shall be “Office-Bearers” of the Federation:	
a) President	
b) Secretary General	
c) Treasurer	
12.2 All “Office-Bearers” shall hold office for four years unless they resign office or are suspended/removed under Article 9.1 before completion of the period.	
12.3.1 The President can hold the office for a maximum period of twelve years, with a cooling period of 4 years in between. If re-elections are sought successively for the same post by the President, then a two thirds majority must be secured by the person seeking re-election.	
12.3.2 The Secretary-General, the Treasurer and all members of the Executive Council may serve a maximum of two successive terms of four years each, after which a minimum cooling off period of four years will apply, to seek fresh election. If re-elections are sought successively for the same post by the Secretary General, the Treasurer or any member of the Executive Council, then a two thirds majority must be secured by the person seeking re-election.	

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12.3.3

The President, the Secretary-General, the Treasurer and all members of the Executive Council of the Federation shall cease to hold that post on attaining the age of 70 years.

12.4

During their tenure of office, the office bearers of the Federation should not hold office in any other All India Sports Organisation/Federation and/or represent any other organization at the Federation or the Executive Council, except Olympic associations.

12.5

The “Office Bearers” shall ipso-facto be the “Office Bearers” of the Executive Council.

12.6

The Senior most Vice President by 'tenure' in RFI as VP / 'age', (in that order) shall take over as Acting President once the President steps down from the Post after he crosses the age of 70 years or for any other reason.

12.7

The Acting President shall hold office for a maximum period of 90 days, within which, he must call for an election meeting to elect a new President. In the event the acting president does not call for the election meeting, then the other members of the Committee can come together and call for the same.

12.8 If the Secretary-General and/or Treasurer cross the age of 70 years then the Executive Council is empowered to nominate any person from the Executive Council to fill up the post, as an interim measure, till the completion of the term of the present Executive Council.

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**ROWING FEDERATION OF INDIA
MEMORANDUM & ARTICLES OF ASSOCIATION**

ARTICLE – 13

(POWERS AND DUTIES OF THE GENERAL BODY)

13.1

To admit to membership of the Federation organizations applying for membership in accordance with the rules of the Federation and to decide all questions as to the right to representation at General Body Meeting.

13.2

To delegate all or any of its powers, to the Executive Council

13.3

To appoint an Auditor who shall invariably be a Chartered Accountant and to fix their remuneration

13.4

To adopt the annual report submitted by the Executive Council.

13.5

To pass the audited statement of accounts and budget estimates

13.6

To hold, control and administer the property and funds of the Federation

13.7

To make rules, regulations, bye-laws in connection with the management and control of the Federation and to alter, modify and rescind the same whenever necessary.

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**ROWING FEDERATION OF INDIA
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13.8

To consider and decide on matters not covered by the existing rules of the Federation

13.9

To take such other steps as may be expedient to carry into effect the objects of the Federation.

ARTICLE – 14

(POWERS AND DUTIES OF THE OFFICERS)

14.1

The President

14.1.1

He shall be the Chair of the Federation and shall direct all transaction with the assistance of the Executive Council and it shall be his duty to preside at all meetings of the Executive Council. He will be ex-officio member of all committees. He shall have a casting vote. If, in the opinion of the President, any emergency has arisen which requires that immediate action should be taken he shall take such action, in consultation with one of the office bearers and shall report the same at the next meeting of the Executive Council or **General Body** whichever in the ordinary course would have dealt with matter.

14.1.3

Vice Presidents

In the absence of President, he / she shall nominate one of the VPs to attend to her duties and he / she shall exercise all the powers of the President, in his / her's absence. Failing which Executive Council will nominate the Senior Most VP by 'tenure' / 'age', (in that order) to officiate as the President

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**ROWING FEDERATION OF INDIA
MEMORANDUM & ARTICLES OF ASSOCIATION**

**14.2
Secretary General**

14.2.1
He shall be the Secretary of the Executive Council.
He shall be ex-officio member of all committees. The Secretary General shall:

14.2.2
Cause Minutes of all Meetings of the Federation and to be correctly recorded, confirmed and maintained.

14.2.3
With the consent of the President convene meetings of the Federation and the Executive Council, whenever required.

14.2.4
Have charge of all correspondence and records of the Federation

14.2.5
Obtain the view as directed by the President

14.2.6
Exercise general control over all matters of routine nature relating to the Federation

14.2.7
Employ such clerical and other assistants as may be required for the efficient functioning of the Secretariat.

14.2.8
Be empowered to incur petty expenses

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**ROWING FEDERATION OF INDIA
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14.2.9
Perform such other duties as may be necessary for the proper and efficient working of the Federation in conformity with decisions taken by the Executive Council / General Body

**14.3
Hon. Treasurer**

14.3.1
He shall be the chair of the Finance Committee and shall be entitled to attend all meetings of committees. The Treasurer shall:

14.3.2
Exercise general supervision over the funds of the Federation and advise the Council / General Body as regards its financial status.

14.3.3
Collect all monies due and payable to the Federation.

14.3.4
Prepare the annual budget in consultation with the Secretary-General

14.3.5
Submit at the Annual General Meeting, a Statement of Audited Accounts including the Receipts and Expenditure and Balance Sheet and the Financial Estimates of the Federation as approved by the Executive Council.

14.3.6
Disburse funds of the Federation According to the direction of the General Body.

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**ROWING FEDERATION OF INDIA
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14.6.7

Keep roll of all members and from time to time amend and correct the same as circumstances require

14.6.8

Maintain all required books of Accounts and submit regular reports as may be directed by the Executive Council from time to time.

ARTICLE – 15

(COMMITTEES / COMMISSIONS)

15.1

The President will nominate suitable individuals to various committees / commissions and oversee its functioning within the RFI and if necessary, for FISA and ARF. President will have power to recall, if the individual's performance is unsatisfactory or for any other reason, to be recorded in writing, even before the term for which he/she is appointed is still not over, in the interest of the Federation and our Country. This proviso will not be applicable to individuals who are elected to various sports bodies listed above.

15.2

The Various Commissions are (not exhaustive and can be expanded as the situation demands)

15.1(a) women's Commission

15.1(b) Ethics Commission

15.1(c) Talent Search & Development Commission

15.1(d) Competition, Regattas & Events Commission

15.1(e) Legal, Ethics, Disputes & Arbitration
Commission

15.1(f) Marketing & Publicity

15.1(g) Finance, CSR, Branding & Marketing Commission

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15.3 Athletes Commission

The Commission consists of a President and 2 Members of either gender.

The tenure of the Athletes Commission will be tenure of the Executive Council (four years).

They shall attend all Executive Council, General Body and Other Special Meetings of the Federation.

Their main work is to participate in the functions of the Federation and air the views of the Athletes and protect their interests at all times.

The Chair is elected from amongst the three elected members.

Eligibility and Procedure for Elections is attached in Annexure No. 10, Bye-Law to Article 15.3.

Nomination Form Format for their Elections is attached in Annexure No. 11, Bye-Law to Article 15.3

Please Click on Below Link

[Annexure10](#)

[Annexure11](#)

15.4

An Ombudsman to be appointed by the President of the Rowing Federation of India and ratified in the first meeting of the Executive Council of the newly elected body.

Details for appointment of Ombudsman is attached in Annexure 12, Bye-Law to Article 15.4

Please Click on Below Link

[Annexure12](#)

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**ROWING FEDERATION OF INDIA
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ARTICLE – 16

(EXECUTIVE COUNCIL)

16.1

The Executive Council shall consist of the (i) President (ii) 4 Vice Presidents (iii) The Secretary General (iv) The Treasurer, (v) 5 members elected as Executive Committee Members and (vi) 3 members of the Athletes Commission. The Executive Council shall exercise the following powers:

16.2

All the affairs of the Federation shall be conducted by the Executive Council and it shall be the duty of the Executive Council to see that the General Provisions of the Constitution and the Regulations and Bye-laws of the Federation are complied with in all respects by all the members.

16.3

The Executive Council shall sanction and control expenditure in accordance with the budget approved by the General Body and shall generally supervise and conduct the business of the Federation.

16.4

The Executive Council shall have supervision over all the Regattas conducted under the auspices of the RFI and may assume the conduct of such Rowing Championship, as it may deem fit.

16.5

The Executive Council shall consider and decide on all matters submitted to it. All its decisions shall be complied with forthwith, but an appeal there from may be filed with the General Body by any member organization, who is dissatisfied with the decision of the Executive Council

16.6

The Executive Council shall meet in person as and when necessary, but not less than three times in a year. As many interactions / meetings as needed, may take place by video conference, if felt necessary. Meetings over the net will be construed as normal EC Meeting

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16.7

The time and place for such Meetings shall be fixed by the President and a notice shall be issued by the Secretary General to each member of the Executive Council not less than 4 days for virtual meetings and 15 days for physical meetings. The agenda for the meeting and minutes of previous meetings, after approval of the President, shall also be circulated along with notice of the meetings.

16.8

The Executive Council shall arrive at decisions on points referred to them by circulation or by Video conferencing. All matters circulated must be voted on, within a period of 7 days from the date of dispatch of the circular.

16.9

A meeting of the Executive Council shall be convened by the Secretary General within one month of the receipt by him, of a requisition in writing, from 3 members of the Executive Council.

16.10

To take suitable action for an infringement of the RFI Rules of Racing or of the Rules and Regulations of the Federation

ARTICLE – 17

(ANNUAL REGATTA)

17.1

National Rowing Championships for Senior, Junior and Sub-Juniors including those for women and veterans shall be held, if possible, once a year at venues to be decided by the General Body. The Annual General Meeting of the RFI shall preferably be held at the time and venue of Senior Events Championships.

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ARTICLE – 18

(PLACE OF MEETING)

18.1

All meetings of the, Executive Council and other Committees or Sub-Committees shall be held at the headquarters of the Federation unless otherwise directed by the President, subject to any previous decision of the General Body or the Executive Council, as the case may be.

ARTICLE – 19

(ACCOUNTS)

19.1

Within six months after closure of the financial year the Treasurer shall furnish the Executive Council with Statements of account, duly audited, copies of which shall be forwarded to all Members, Office Bearers and Members of Various Committees.

19.2

All bills shall be passed by the Treasurer and the Secretary General or in absence of the latter by the President, before payment by the Treasurer.

19.3

All cheques shall be issued under the two joint signatures of the Secretary-General or the President or the Treasurer.

19.4

A maximum sum of Rs.10,000/- shall be allowed to the Secretary-General as imprest cash (at any time)

19.5

A maximum sum of Rs.2000/- shall be allowed to the Treasurer as imprest cash (at any time)

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ROWING FEDERATION OF INDIA MEMORANDUM & ARTICLES OF ASSOCIATION

<p>19.6 The account of the Federation shall be audited at the end of each financial year by the Auditor of the Federation.</p>
<p>ARTICLE – 20 (VOTING)</p>
<p>20.1 Each affiliated organization/body, except Associate & Provisional Members, shall have 2 (two) votes in the Annual General Meeting and Extra Ordinary General Body Meeting. The chair of such meetings shall have a casting vote.</p>
<p>20.2 Each affiliated organization / body shall send a maximum of 2 (two) delegates, from amongst their members to represent them.</p> <p>The delegate must be below 70 years and must comply with age & tenure conditions of the Sports Code 2011.</p> <p>The delegate can be nominated to attend the AGM or SGM for a maximum of three terms with a cooling period of 4 years in the middle.</p> <p>One out of above two delegates must be a Rowing Sportsperson / Athlete who has represented his / her state in Rowing in a ‘Senior National’ Rowing Championship.</p> <p>He / She must produce his / her valid RFI ID Card along with the state’s authorization letter in the proper format to attend the meeting.</p> <p>Model Delegates nomination Form is attached in Annexure 13 to Bye Law to Article 20.2</p>
<p style="text-align: center;">Please Click on Below Link</p> <p style="text-align: center;"><u>Annexure13</u></p>
<p>20.3 Every office bearer shall be entitled to one vote.</p>
<p>20.4 No Criminal charges must have been framed by any court in India having punishment for more than 2 years against the two delegates nominated by the affiliated body to attend the General Assembly or Other Meetings of the Federation.</p>

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**ROWING FEDERATION OF INDIA
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ARTICLE – 21

(REMOTE VOTING)

21.1

The President of the Federation shall request a vote by mail or through a Virtual Medium of the General Body on any question, matter or resolution deemed by the President of sufficient importance or urgency or for any other reason suitable or advisable for so handling. Notices or requests for such a vote shall be made along with such note or explanatory information as may be helpful or necessary in understanding the question, at least 2 weeks in advance of the time fixed for deposition of votes. The Secretary General shall record all votes duly received and signed, which shall, at the expiration of the time fixed, have the same effect as if votes had been cast by the members of the Council at a duly convened meeting

21.2

Business can usually be transacted by email or video Conferencing for speedy resolving of all issues including for any disciplinary actions, sanctions, any urgent financial approvals etc.

ARTICLE – 22

(WITHDRAWAL)

22.1

Any affiliated organization desiring to withdraw from the Federation must give notice in writing to the Secretary General prior to the 1ST day of June in any year and in default will be liable to pay its subscription for the ensuring year.

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**ROWING FEDERATION OF INDIA
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ARTICLE – 23

(NOTICE)

23.1

The Council or any Affiliated Organization may forward any resolution or motion at the Annual General Body Meeting, provided, in the case of an Affiliated Organization due notice thereof be given to the Secretary General.

ARTICLE – 24

(QUORUM)

24.1

At the Annual General Meeting 40% of the total members (Affiliates) of the federation shall form a quorum. Calculated quorum, if in fractions, shall be rounded off to the nearest round figure to arrive at a quorum number

24.2

In case of an adjourned meeting due to lack of quorum, no notice or quorum needed to carry on with the meeting

24.3

At all meetings of the Committees, three shall form a quorum.

24.4

At all meetings of the Executive Council three shall form a quorum.

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ARTICLE – 25

(ANNUAL GENERAL BODY MEETING)

25.1

A meeting of the Federation shall be held annually at such time and place as the President shall fix, provided that such Meetings shall not be called on a date more than 6 months after 31st March. The Secretary-General shall give not less than 21 days' notice of the Meeting to all members and shall circulate with the notice a copy of the agenda. The business transacted at the meeting shall include:

25.2

The adoption of the annual report

25.3

To place the Annual Activity Report of affiliated Organization/Bodies

25.4

Passing of the Audited Statement of Accounts and the Budget Estimates presented by the treasurer

25.5

Appointment of Auditor

25.6

Any other matters duly brought forward.

25.7

No business, other than those mentioned in Article 26.1 to 26.4 transacted at an Annual General Meeting and all business transacted at an Extra Ordinary Meeting shall be deemed "Special Business"

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**ROWING FEDERATION OF INDIA
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25.8

No business other than formal adjournment of the meeting shall be transacted at any meeting unless a quorum is present. No quorum or advance notice will be necessary in an adjourned meeting.

25.9

All business of a meeting shall be decided by a bare majority of the votes of those entitled to vote properly recorded at such meetings, except the business which comes under the heading “Special Business” which shall be decided by a resolution carried by a majority of at least two-thirds of the votes properly recorded at the meeting.

25.10

In the case of an equality of votes the president or chair shall have a casting vote.

25.11

Any affiliated organization finding itself unable to appoint a representative to personally attend the General Meeting may submit in writing to the Secretary General a statement of its views which shall be read out at the Meeting.

25.12

No individual shall be permitted to represent more than one Association / body

25.13

Special Meetings may be called at any time by Executive Council or on requisition in writing by at least one fourth of the affiliated organizations or in the discretion of the President to consider such matters as may 26.13 be mentioned in the resolution or requisition or as may be indicated by the President. The Secretary General shall give not less than four weeks' notice of such meetings to all members and also circulate, with the notice, a copy of the agenda. Such meetings must be held within two months of receipt of the requisition.

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25.14

In the case of an emergency, the President in his discretion may convene a meeting at a shorter notice.

25.15

Votes may be taken either by show of hands or by secret ballot as may be decided by the Chair and if demanded by not less than three persons present entitled to vote.

25.16

Rules, Regulations and Bye-laws etc. can be formulated, altered, amended, modified or repealed at a General Body Meeting, Special or Extra-Ordinary General Body Meeting, by a special resolution.

ARTICLE-26

(DISCIPLINARY POWERS AND SETTLEMENT OF DISPUTES)

26.1

All Members of RFI including officials of the Federation, Affiliates, Associates, Provisional Members and recognised Rowing bodies in India. Umpires, Rowers, Coaches and Officials and in case the Rower is a minor, then their guardians, are bound by RFI's Disciplinary Powers over them and they are liable to Disciplinary Sanctions which may be imposed by RFI. The RFI shall have a Commission / Sub-Committee appointed by the President in respect of all Disciplinary matters and concerning all matters relating to all activities of RFI, Rowers, Coaches, Umpires etc., which includes

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Any dispute between
a). Affiliates and the RFI
b) within Officials of the Federation
c) within or Between Affiliates of RFI
d) Between RFI and any Rower, Coach, Official or Guardian of Rower <i>(if he or she is a minor)</i>
e) Respective State Affiliates and any Rower or Guardian of Rower of such state affiliates <i>(If he or she is a minor)</i>
26.2 The Executive Council is empowered to frame Rules and / or Bye Laws in respect of disputes referred supra and the same shall be binding on all parties.
26.3 No party to a dispute shall approach the court until and unless the dispute resolution processes mentioned in the rules are exhausted between RFI, its Members, Affiliates, Rowers, Officials, Coaches, on their selection, non-selection, non-ethical conduct, challenging authority of RFI or causing disrepute to RFI, in all matters of Disciplinary Powers, Settlement of Disputes etc., referred to supra. The RFI may frame separate Rules in this regard providing for resolution of all disputes, if needed.

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**ROWING FEDERATION OF INDIA
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26.4

Any matter not provided for in the rules to be framed by the Executive Council shall be dealt with by the General Body of the RFI.

26.5

All unresolved disputes mentioned in 26.1 to 26.4 or any other dispute connected with the sport of rowing will be settled by the Rowing Federation of India or its designated "Commission". No party will have right to go to any court of law to seek redress, unless and until this due process is exhausted. The decision of Rowing Federation of India or its designated "Commission" shall be binding conclusively on all disputants before such forums.

26.6

Such disputes not settled at the Rowing Federation of India level shall be referred to an external arbitration agency with the help of the Jurisdictional Court under the arbitration rules of India for settlement.

26.7

If the dispute affects or prevents preparation and training of sports persons/teams under charge of Rowing Federation of India for purpose of International representation / competition, the IOA Executive Council will be requested to constitute an ad-hoc governing body, for the above purpose only, from within members of the RFI General Assembly, as may be necessary, until the dispute is resolved.



ARTICLE – 27

(DISSOLUTION)

Dissolution of the Rowing Federation of India shall only be valid upon approval by a four-fifths majority of the votes of the member delegates attending in person in the Extra-Ordinary General Meeting specially convened for the voting on the dissolution of the RFI. A quorum of two-thirds of the total voting strength of the Affiliated Associations/Bodies and those of the councillors entitled to vote is necessary. In case of dissolution, the assets of RFI shall, after payment of its entire obligation, be transferred to a body with similar interests at the time of dissolution

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**ROWING FEDERATION OF INDIA
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ARTICLE – 28 (LEGAL JURISDICTION)
The courts where the Secretariat of the Secretary-General of RFI functions, from time to time, shall have exclusive Jurisdiction of all disputes regarding RFI, to the exclusion of all other Courts in India.
ARTICLE – 29 (CONCLUDING PROVISIONS)
These Articles in the RFI – Memorandum & Articles of Association come into force from the 10th of March 2024.
Certified to be a true copy of the Memorandum and Articles of Association and Rules and Regulations of the Rowing Federation of India reprinted after additions/ alternations/suggestions and approved at the Special General Meeting of the Rowing Federation of India held by remote voting on 10th of March 2024.
Mrs. Rajlaxmi Singh Deo-President 
Mr. M.V. Sriram-Secretary General 

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**ROWING FEDERATION OF INDIA
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Bye-Laws to RFI Articles	
Annexure 1	
Bye-Law to RFI Article No. 5.1.1.	
Eligibility Criteria for RFI membership	
1	Applicant association must be registered under the Societies Act of the State or under the Central Societies Registration Act
2	Should have members in their Member List, who are all residents of the state
3	May have affiliated clubs, as members
4	Should strive, within a reasonable time, to affiliate at least 50% of district rowing associations as members, from the districts in their states, if feasible.
5	Should have residents of the State as Office Bearers i.e (President, Secretary & Treasurer)
6	Office Bearers must not hold an office bearer position of office in other State Sports Associations

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**ROWING FEDERATION OF INDIA
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Annexure 2	
Bye-Law to RFI Article No. 5.2.2.(e3)	
Recommended Penalties	
1	Warning Letter
2	Strict warning Letter
3	Reprimand
4	Suspension for a limited period
5	Imposition of Financial Penalties
6	Suspension with a condition i.e. until the issue is rectified
7	Ban from the Federation for a specified period
8	Life Ban from the Sport

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Annexure 3a
Bye-Law to RFI Article No. 5.3
(Form of Commitment-Affiliates)

Annexure 3a-RFI-Form of Commitment-Affiliates Ver 3

FORM OF COMMITMENT
(See Article 5.3)

Name of Association :

Name of Authorized person :

I _____, Office Bearer of

On Behalf of our Rowing Association and its Members, having its

Office at _____

do hereby agree and undertake to abide by Article 27 of the
Memorandum & Articles of Association of Rowing Federation of
India, 1976 (as amended on 18th April, 2021) as reproduced below: -
Article 27

(Disciplinary Powers & Settlement of Disputes)

27.1 All Members of RFI including officials of the Federation, Affiliates, Associates, Provisional Members and recognised Rowing bodies in India. Umpires, Rowers, Coaches and Officials and in case the Rower is a minor, then their guardians, are bound by RFI's Disciplinary Powers over them and they are liable to Disciplinary Sanctions which may be imposed by RFI. The RFI shall have a Commission / Sub- Committee appointed by the President in respect of all Disciplinary matters and concerning all matters relating to all activities of RFI, Rowers, Coaches, Umpires etc., which includes
Any dispute between
a). Affiliates and the RFI
b) Within Officials of the Federation

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ROWING FEDERATION OF INDIA MEMORANDUM & ARTICLES OF ASSOCIATION

Annexure 3a-RFI-Form of Commitment-Affiliates Ver 3

c) Within or Between Affiliates of RFI
d) Between RFI and any Rower, Coach, Official or Guardian of Rower <i>(if he or she is a minor)</i>
e) Respective State Affiliates and any Rower or Guardian of Rower of such state affiliates <i>(If he or she is a minor)</i>
<p>27.2</p> <p>The Executive Council is empowered to frame Rules and / or Bye Laws in respect of disputes referred supra and the same shall be binding on all parties.</p>
<p>27.3</p> <p>No party to a dispute shall approach the court until and unless the arbitration processes mentioned in the rules are exhausted between RFI, its Members, Affiliates, Rowers, Officials, Coaches, on their selection non selection, non-ethical conduct, challenging authority of RFI or causing disrepute to RFI, in all matters of Disciplinary Powers, Settlement of Disputes etc., referred to supra. The RFI may frame separate Rules in this regard providing for resolution of all disputes, if needed.</p>
<p>27.4</p> <p>Any matter not provided for in the rules to be framed by the Executive Council shall be dealt with by the General Body of the RFI.</p>
<p>27.5</p> <p>All unresolved disputes mentioned in 26.1 to 26.4 or any other dispute connected with the sport of rowing will be settled by the Rowing Federation of India or its designated "Commission" No party will have right to go to any court of law to seek redress, unless and until this due process is exhausted. The decision of Rowing Federation of India or its designated "Commission" shall be binding conclusively on all disputants before such forums.</p>
<p>27.6</p> <p>Such disputes not settled at the Rowing Federation of India level shall be referred to an external arbitration agency with the help of the Jurisdictional Court under the arbitration rules of India for settlement.</p>

ROWING FEDERATION OF INDIA
MEMORANDUM & ARTICLES OF ASSOCIATION

Annexure 3a-RFI-Form of Commitment-Affiliates Ver 3

27.7

If the dispute affects or prevents preparation and training of sports persons/teams under charge of Rowing Federation of India for purpose of International representation / competition, the IOA Executive Council will be requested to constitute an ad-hoc governing body, for the above purpose only, from within members of the RFI General Assembly, as may be necessary, until the dispute is resolved.

Signed on _____ day of _____ in the

Year _____

President

Hon-Secretary of State Association

Office
Stamp

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ROWING FEDERATION OF INDIA MEMORANDUM & ARTICLES OF ASSOCIATION

Annexure 3b

Bye-Law to RFI Article No. 5.3 (Form of Commitment-Rowers)

Annexure 3b-RFI-Form of Commitment-Rowers-ver 3

FORM OF COMMITMENT

Name:

Name of the Association:

Nature of Participation: Rower/Coach/Manager/Umpire/Support Staff/Technical Official/any other:

I _____ Son/Daughter of _____ Aged about _____ years Residing at _____

_____ do hereby
solemnly affirm and commit and bind myself to the declaration made hereunder.

That as a party that deals with RFI or shares in its activities which includes:

- a) Participating in an event under the authority of the RFI in any manner or capacity.
- b) Acts as an official (trainer, coach, team manager, delegate, rower, representative etc) of a team, a club, a member Association or Associate Member or any individual;
- c) Officiates as an umpire or in a similar role;
- d) Organizes or participates in a competition which is placed under RFI's authority according to the Statutes & Rules of Racing.
- e) Assumes any role within RFI, within its Executive Council, one of its commissions or another committee or working group or management board.

I recognize and accept the following:

- i. The RFI Statutes, Rules of Racing, Event Regulations and related Bye-Laws are binding on me.
- ii. I subject myself to RFI's authority on all matters concerning National Rowing;
- iii. The mandatory nature of the Statutes, the Bye-Laws and other Rules regulating RFI, in their current version and as amended, from time to time;
- iv. RFI's jurisdiction to make any decision or impose any sanction is exclusive and binding on me.
- v. That the Rowing Federation of India and / or its designated Commission is the only competent arbitral authority, external to the RFI, to the exclusion of any court of law, any civil judicial authority of any State and any other arbitration body;
 - a. To settle any dispute which directly involves me and the RFI, one of its bodies, one of its Executive Council members, any person acting on its behalf (Council & Commission members, umpires, etc), one of its members or an Organizing Committee of a RFI event run under RFI's authority;
 - b. That RFI has the sole jurisdiction to review any decision alleged to violate any relevant law, any fundamental legal principle or RFI statutory clause or any of its actions.
 - c. To rule on any dispute by any member of the RFI, Rowers, RFI officials, Coaches, Umpires and Other Officials on any decision of the RFI on any matter in dispute and any appeals from disciplinary sanctions or penalties of any kind, made by RFI or one of its bodies;
- vi. The decisions made by the Rowing Federation of India or its designated Commission / Committee are final and binding on me.
- vii. The requirement to abide by the decisions of RFI is unconditional and shall not be questioned by me.
- viii. That the RFI Executive Council or any Commission / Sub Committee constituted by RFI Executive Council shall have full powers to take any disciplinary action deemed fit in all cases of indiscipline, misbehavior and/or any acts that brings disrepute to the RFI, to its Office Bearers and Associates, including powers to suspend, expel and recall medals and certificates.
- ix. I am an ordinary Indian Citizen of Indian Nationality, holding or capable of securing only an Indian passport and that I am not a PIO, PIO card holder or an OCI.

I am well aware that in the event of any of the above declaration, commitment and solemn assurances given above, is found to be false or not true, I am liable to be disqualified from participating in any events conducted by the RFI and that RFI is entitled to recall any medals and/or certificate of merit/participation, given by the RFI and its affiliate bodies and impose any sanction, including suspension and ban for future and/or current events.

Signed on _____ day of _____ in the year _____

Signed in my Presence

Sign of Declarant

Witness / Countersigned
(Name & Address)

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**ROWING FEDERATION OF INDIA
MEMORANDUM & ARTICLES OF ASSOCIATION**

Annexure 4 Bye-Law to RFI Article No. 6.1. Model Undertaking to be given by an Association when they apply for Membership

**Annexure 4-RFI-Model Undertaking to be given by a New
Association when they apply for Membership**

MODEL UNDERTAKING TO BE GIVEN BY A NEW MEMBER

WHEN THEY APPLY FOR MEMBERSHIP TO RFI

**To,
The Secretary-General
Rowing Federation of India**

We have applied for membership to the Rowing Federation of India on the xx.xx.xxxx vide our application reference.....

Kindly read this undertaking as added to our main application: -

We undertake to Observe the Statutes, Rules of Racing and Bye-Laws and Regulations of the RFI in its current form and as and when it stands amended

We accept, as binding and final, the decisions of the Competent Authorities within the RFI and in this regard, to recognize the arbitration mechanism and clause of the RFI as the only possible external judicial authority to solving disputes

We Undertake to impose the above clauses on our affiliate clubs and members, in all areas where RFI has authority

For and On Behalf of the(Name of the Association)

.....(Sign of Secretary)
Secretary (Name of Secretary)
Date and Place:

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ROWING FEDERATION OF INDIA
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Annexure 5
Bye-Law to RFI Article No. 6.1.
Model Annual Report to be given by an Association every year

ACTIVITY REPORT OF (Name of Association) for the year xxxx

PREAMBLE

1. This activity report covers the period from 1st April xxxx to 31st March xxxx
2. It will cover the following aspects: -
 - 2.1 Significant Milestones
 - 2.2 State Coaching Camps Conducted
 - 2.3 Domestic Events Participated and Hosted
 - 2.4 Results of Championships / Games in which Association fielded teams
 - 2.5 Any other information to be reported to RFI

(1) **SIGNIFICANT MILESTONES**

(2) **STATE COACHING CAMPS CONDUCTED**

(3) **DOMESTIC EVENS-PARTICIPATED AND HOSTED**

(4) **RESULTS OF CHAMPIONSHIPS / GAMES IN WHICH ASSOCIATION FILEDED TEAMS**

(5) **ANY OTHER INFORMATION TO BE REPORTED TO RFI**

(Name of Signatory)
(Designation)

Date; - xx.xx.xxxx

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**ROWING FEDERATION OF INDIA
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APPENDIX TO RFI RULES
ANNEXURE 6
APPENDIX 1 to ARTICLE No. 10
ELECTION FORMS FORMING PART OF RFI M&A OF A- all forms from Sports Code Appendix

List of Electoral College - Form 1	List of Electoral College
Nomination Paper - Form 2	Nomination Paper
List of Nominated Candidates - Form 3	List of Nominated Candidates
List of Validly Nominated Candidates Form 4	List of Validly Nominated Candidates
Notice of Withdrawal of Candidature from Election - Form 5	Notice of Withdrawal of Candidature from Election
List of Contesting Candidates - Form 6	List of Contesting Candidates
Ballot Paper-President - Form 7	Ballot Paper-President
Ballot Paper-Secretary General - Form 8	Ballot Paper-Secretary General
Ballot Paper-Treasurer - Form 9	Ballot Paper-Treasurer
Ballot Paper-Vice Presidents - Form 10	Ballot Paper-Vice Presidents
Ballot Papers-Joint Secretaries - Form 11	Ballot Papers-Joint Secretaries
Ballot Papers-Executive Council Members - Form 12	Ballot Papers-Executive Council Members
Ballot Papers-Executive Council Members - Form 13	Ballot Papers-Executive Council Members
Results of Counting of Votes - Form 14	Results of Counting of Votes
Declaration of Results - Form 15	Declaration of Results

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Annexure 7	
Bye-Law to RFI Article No. 10A.6(3)	
ELECTROL COLLEGE-Qualification of Candidates	
The Following Documents are "valid to prove" resident status of a person to be Nominated as an Electoral College Member from a particular Affiliated State	
1	Aadhar Card
2	Voter ID
3	PAN Card

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**ROWING FEDERATION OF INDIA
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Annexure 8
Bye Law to Article No. 11.3

“The ‘Five Executive Members’ of the Rowing Federation of India’s “Executive Council” have to be ‘prominent sportspersons of outstanding merit’.

“They Must be an Arjuna, Dronacharya, Khel Ratna Awardee of the Government of India, an International or finished an 8th position at the Senior National Rowing Championship of Rowing Federation of India”.

Only the above eligible sportspersons can stand for elections with voting rights for the ‘Executive Committee’ of the “Executive Council”.

Their tenure will be the tenure of the “Executive Council”.

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**ROWING FEDERATION OF INDIA
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Annexure 9
Bye Law to Article No. 6.12d

RFI-Report-Affiliation Election Observer's Report ver 2 dt 23.04.22

Rowing Federation of India

RFI-Affiliate Election Observer's Report

S1 No	Basic Information of the Meeting			
1	Name of the Association			
3	Date with start time & Address of the Election AGM			
4	Name of the Returning Officer with his mobile number and email ID			
5	Name of the State Olympic Committee Observer with his mobile number and email ID			
S1 No	Event	Observations		Comments
		Yes	No	
	At the Venue			
1	Was the Entry to the Venue smooth without impediments and blocks			
2	Are the Seating arrangements on the dais good and as per Government Guidelines			
3	Were the Seating arrangement off the dais for the electoral college as per Government Guidelines			
4	Is there proper lighting in the meeting hall with good ventilation			
	Human Interface			
1	Are the members orderly and well behaved			
2	Are they respectful to the Chair and following generally accepted meeting etiquette			
3	Did the meeting go as per the agenda			

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ROWING FEDERATION OF INDIA **MEMORANDUM & ARTICLES OF ASSOCIATION**

RFI-Report-Affiliation Election Observer's Report ver 2 dt 23.04.22

Rowing Federation of India

Sl No	Event	Observations		Comments
		Yes	No	
	Records Checking			
1	Obtain a List of Candidates who are standing for office bearers post with copy of their Aadhar card, pan card and passport copy			
2	Obtain a Members List of the Association along with their Contact nos (mobile nos), e-mail ID's, Aadhar card and any other 'proof of residence'			
3	'Date of Birth' proof of the candidate who are standing for President, Secretary and Treasure (Office Bearers)			
4	check if the candidates are 'office bearers' of any other association in any other discipline			
	Records Post Voting			
1	Note down the election results or take a copy from the Returning Office and attach it this report			
2	Presidents Name with votes secured Secretary Name with votes secured Treasurers Name with votes secured. Full Committee Name list with votes secured.			
3	Tenure of the Newly Elected Committee			
4	Dates of Next Election			

Place:

Date:

Name & Signature

RFI-Affiliate Election Observer

This report to be filed immediately on return to your home city or within 24 hours, whichever is later.

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**ROWING FEDERATION OF INDIA
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Annexure 10
Bye Law to Article No. 15.3

Eligibility & Procedure-Election to the Athletes Commission

(a) Eligibility:
For Voting & Nomination

10.(a).1 To vote and be nominated, one must have represented INDIA in the Olympics, Asian Games, Asian Championships, Asia Cup or in a world Championship or World Cup, as a Rower.

10.(a).2 Scan of the Merit / Participation Certificate is a must to become an eligible voter / nominee to the commission.

10.(a).3 To Vote and be Nominated No Criminal Charge must have been framed by a Court in India having a punishment of 2 years or above against him / her.

10.(a).4 To vote and be Nominated He / she must be below 70 years

10.(a).5 The nominated member can hold the post for three terms of 4 years each

10.(a).6 A cooling off period of four years is a must after 2 successive terms

10.(a).7 To get elected for a second successive term a two thirds majority of votes polled is needed win and get elected.

10.(a).8 A nominated member must not be an active current rower of the Federation.

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(b) Procedure:

10.(b).1 within 30 days after election of the New Council for a four-year term, the newly elected President / Secretary General issues the Election Notice for Election of the Three Members of the Athletes Commission from eligible rowers.

10.(b).2 President / Secretary General appoints an Advocate, as the Returning Officer who will follow the election procedure as per the Elections Rules of the Federation.

10.(b).3 Remote / hybrid / physical Voting may be adopted by RO.

10.(b).4 Eligible Candidates for the Commission must satisfy age and tenure clause conditions of the Sports Code, 2011.

10.(b).5 Eligible Voters must have a valid RFI Identity Card. If retired from active rowing must apply for one, to be eligible to vote or be nominated to any post.

10.(b).6 A Candidate who wishes to be nominated for any post must be 'proposed' and 'seconded' by a 'fellow eligible rower'.

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**ROWING FEDERATION OF INDIA
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Annexure 11

Bye Law to Article No. 15.3

Model Nomination Form for Candidates for Election to Athletes Commission

Date: xx.xx.xxxx

To
The Returning Officer
RFI-Athletes Commission Elections

We hereby **Nominate** the following eligible Rowers to the Athletes Commission.

Sl No	Name of Nominated Rower /Mobile Number/Email ID	RFI ID Card Details	Signature of Rower
1			
2			
3			

Name of Proposer/ Mobile Number/Email ID	RFI ID Card Details	Signature of Proposer
Name of Seconder/ Mobile Number/Email ID	RFI Card Details	Signature of Seconder

Encl:

Scanned Copy of RFI ID cards of the Candidate, Proposer and Seconder

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**ROWING FEDERATION OF INDIA
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Annexure 12
Bye Law to Article No. 15.4

Details of Appointment of Ombudsman

12.1

The Person nominated / appointed must an independent man / woman of good standing in society with no connection to the sport of Rowing.

12.2

The person nominated need not be a current member of any state association.

12.3

He must not be in any other current committees of the Federation

12.4

Must be above 65 years of age. Must be of sound health and mind to actively intervene and advise the President and Committee of the Federation upon representations received by him / her in writing and / or through electronic media

12.5

His / Her role is advisory and salutary

12.6

His / Her name and contact details to be prominently displayed in Federation's website and in all relevant communications of the Federations to its members and rowers.

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ROWING FEDERATION OF INDIA
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Annexure 13

Bye Law to Article No. 20.2

Model Delegate Registration Form for AGM & SGM's
xxth ANNUAL / SPECIAL GENERAL BODY MEETING OF
THE ROWING FEDERATION OF INDIA

DELEGATES REGISTRATION FORM - Two per Affiliate

Delegate No. 1

I, Mr. / Ms.

Delegate, representing theRowing Association will be attending the Annual/Special General Meeting of the RFI at (Place) on the xxth of (Month) (Year).

Age of Delegate on date of this Meeting:

Tenure of Delegate on date of this Meeting:

Name:

Address:

Delegate No. 2 (Rowing Sportspersons Only)
(copy RFI ID card attached)

I, Mr. / Ms.

Delegate, representing theRowing Association will be attending the Annual/Special General Meeting of the RFI at (Place) on the xxth of (Month) (Year).

Age of Delegate on date of this Meeting:

Tenure of Delegate on date of this Meeting:

Name:

Address:

Seal / Stamp of Association

Signature of
President / Secretary of
Association

Date:

Place:

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**ROWING FEDERATION OF INDIA
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List of Annexures and Bye-Laws ver 8 dt 10.03.2024

SI No	Annexure No	Bye Law to Article	Details
1	Annexure1	Article No. 5.1.1	Eligibility Criteria for Members
2	Annexure2	Article No. 5.2.2 (e3)	Recommended Penalties
3	Annexure3a	Article No. 5.3	Form of Commitment-Affiliates
4	Annexure3b	Article No. 5.3	Form of Commitment-Rowers/Coach/Manager/Umpires/Support Staff/Technical Officials/Any Other
5	Annexure4	Article No. 6.1	Model Undertaking to be given by an Association when they apply for Membership
6	Annexure5	Article No. 6.1	Model Annual Report to be given by an Association every year.
7	Annexure6	Appendix 1 to Article No. 10	Election Forms forming part of RFI M & A o f A -all forms from Sports Code
8	Annexure7	Article No. 10A.6(3)	Electoral College-Qualification of Candidate
9	Annexure8	Article No. 11.3	Five EC Members-Prominent Sportsmen of Outstanding Merit
10	Annexure9	Article No. 6.12d	Affiliate Elections-Model RFI Observers Report
11	Annexure10	Article No. 15.3	Eligibility & Procedure for Election to Athletics Commission

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SI No	Annexure No	Bye Law to Article	Details
12	Annexure11	Article No. 15.3	Model Nomination Form for Candidates for Election to Athletics Commission
13	Annexure12	Article No. 15.4	Details of appointment of Ombudsman
14	Annexure13	Article No. 20.2	Model Nomination Form for Delegates to the AGM and Special Meetings

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Space for Notes

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