



THE
ROWING
FEDERATION
OF
INDIA

Memorandum of Association

and

Articles of Association

**ROWING FEDERATION OF INDIA
MEMORANDUM & ARTICLES OF ASSOCIATION**

Memorandum of Association

1. (Name):

The name of the Organisation is "The Rowing Federation of India" and the registered office of the Federation is at Calcutta in the State of West Bengal. The terms "INDIAROWING", "INDIA ROWING" and "ROWINGINDIA" "ROWING INDIA" and the abbreviation "IND" and "RFI" mean "The Rowing Federation of India" as and were used and termed

2. (Head Quarters):

The working Head Quarters of the Federation shall be located in the City or Town of residence of the Secretary General

3. Objects):

The Objects of the Federation shall be as follows:

3.1

To promote and develop the sport of Rowing and Sculling in India by confining all activities to the territory of India

3.2

To maintain general control of Rowing and Sculling in India and to make and publish Rules and Regulations for the same

3.3

To promote the formation of State Organisations

3.4

To co-ordinate Inter-State activities in respect of Rowing and Sculling, including holding of Inter-State tournaments viz Senior, Junior and Sub-Junior Levels and organizing/recognizing of National Rowing Championships

3.5

The activities would be purely of a charitable nature and not motivated for profit.

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<p>3.6 To collect funds for the purpose of the Federation and employ the same in such manner as may be considered desirable for the objects of the Federation</p>
<p>3.7 The funds of the Federation would be utilized only towards the objectives of the Federation and no portion of it would be distributed in any manner to the trustees or persons defined in section 13(1)(C) of the Income Tax Act, 1961</p>
<p>3.8 To promote and select crews to represent India in International Events. For such purpose to arrange finance, if possible and control the same.</p>
<p>3.9 To promote and control visits to India of foreign teams</p>
<p>3.10 To promote co-operation amongst Members, Associates and all other concerned.</p>
<p>3.11 To take any action at any time supportive to further the objects of the Federation</p>
<p>3.12 To buy, acquire or lease any property necessary for the furtherance of the objects of the Federation</p>
<p>3.13 The Federation is irrevocable.</p>
<p>3.14 In case of winding up / dissolution, the net funds would be transferred to a Federation having similar objects and enjoying exemption u/s 11 and 80G of the IT Act, 1961.</p>
<p>3.15 To ensure that the benefits of the objectives of the Federation would be available to the general public irrespective of caste, creed, religion or sex.</p>
<p>3.16 To act in any way convenient and/or conducive to the carrying on the objects of the Federation.</p>
<p>4. (Present Members of the Council): The names and addresses of the ten members forming the inaugural council are recorded hereunder:</p>

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	Name & Address	Occupation	Description
1	Samarendra Chandra Sen 182, Netaji Subhas Ch. Road, Calcutta - 700040	Barrister- at-Law	President
2	Gopal Chandra Ghose P-99/1A, Lake Terrace, Calcutta - 700029	Consultant Engineer	Executive Vice- President
3	Murugappa M. Muthiah 5, Boat Club Road, Madras - 600028	Business	Executive Vice- President
4	Hiranmay Ganguly 29, Lake Avenue, Calcutta - 700029	Service	General Secretary
5	Borun Chanda 38B, Archbishop Mathias Avenue Madras - 600028	Business	Councilor
6	Subrata Datta 18-A, J. M. Lane, Alipore, Calcutta - 700027	Service	Councilor
7	Kalyanmay Ghosh 45, S. R. Das Road Calcutta - 700026	Service	Councilor
8	Dr. Bommya B. Sundaresan 279, I Avenue Indiranagar Madras - 600020	Professor	Councilor
9	M. V. Kapali Sastri 2, Vidyodaya Main Road Madras - 600017	Advocate	Councilor

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10	Mahesh Rao 11, Ganapathy Colony II Street, Madras - 600086	Service	Councilor
5. We the several persons whose names and addresses and occupation are hereunto subscribed, desirous of being formed an Association in pursuance of this Memorandum.			
<i>Witness to the above signatures Amitava Ghosh</i>			
Date the 30 th day of August, in the year One Thousand Nine Hundred and Seventy-Six, in Calcutta.			

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Articles of Association

ARTICLE – 1

(NAME):

The name of the society is “The Rowing Federation of India”, hereinafter to be referred to as the “Federation”.

The Emblem shall be parallel oars in golden yellow on a dark blue background with words "ROWING FEDERATION" the picture of the oars and "INDIA" written below in that order. Emblem shown below



ARTICLE – 2

(HEAD QUARTERS):

The working headquarters of the “Federation” shall be located in the city of residence of the Secretary General.

ARTICLE – 3

(FINANCIAL YEAR)

The financial year of the federation shall be from 1st April to 31st March every year.

ARTICLE – 4

(DEFINITIONS)

4.1

‘R.F.I.’ shall mean “The Rowing Federation of India”

4.2

‘Office Bearers’ will mean the President, the Secretary General and Treasurer.

4.3

‘Executive Council’ means the Executive Council of R.F.I who are elected

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<p>4.4 'Secretary General' shall mean the Honorary Secretary of the Executive Council of the Federation for the time being.</p>
<p>4.5 'Treasurer' shall mean the Honorary Treasurer of the Executive Council of the Federation for the time being.</p>
<p>4.6 'Year' shall mean the period of 12 months from 1st April to the following 31st March.</p>
<p>4.7 'Organisation' shall mean Members directly affiliated to the RFI, Associate Members and Provisional Members meeting certain conditions</p>
<p>4.8 'Jurisdiction' shall mean and include the sphere of control of the Government of India.</p>
<p>4.9 'India' shall mean and include the whole of Indian union territories and the territories under the administrative control of the Government of India.</p>
<p>4.10 'National of India' shall mean and include a person as defined in Chapter II of the Constitution of India, who is a full-fledged Citizen of India, holding an Indian Passport Explanation of "National of India" Holder of a Foreign Passport, Dual Citizenship will not be considered as a 'National of India'. A 'Person of India Origin' [PIO] or 'Overseas Citizen of India' [OCI] not eligible to participate in Events conducted by / under the aegis of the RFI</p>
<p>4.11 'Rowing' shall mean both Rowing and Sculling on Flat water, Coastal, Machine and Para Rowing</p>

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<p>4.12 Rowers shall include Scullers and Coxswains.</p>
<p>4.13 In these statutes, in the Rules of Racing, the regulations for National Championships, the Bye-Laws and all RFI documents the Chairman or Chairwomen will be addressed as “The Chair”</p>
<p>4.14 A Delegate means a representative of an affiliate / associate / provisionally affiliated member of the Federation</p>
<p>ARTICLE – 5.1 (MEMBERSHIP) Membership of the Rowing Federation of India shall be open to: -</p>
<p>5.1.1 The State Rowing Associations within India which meets the eligibility criteria of the RFI as per Bye-Law in Annexure 1 attached to these statutes</p>
<p style="text-align: center;">Click on Link Below Link <u>Annexure1</u></p>
<p>5.1.2 Only one Sports Association from each state will be affiliated to the RFI.</p>
<p>5.1.3 Any organization or institution of an all-India Character to which the Federation, in its discretion, may grant affiliation as an Associate Member</p>

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5.1.4

Associate Members: An associate membership may be granted to any reputed National / Body Corporate, incorporated in India with an all-India base, which are willing to promote Rowing and have the necessary Boats, Oars and other infrastructure. An Associate Member shall have no voting powers but can send delegates to the Annual General Meeting of the Rowing Federation of India.

**ARTICLE – 5.2
(INDIVIDUAL OBLIGATION & COMMITMENT)**

5.2.1

Any person who deals with RFI or shares activities with RFI and include the following persons:

5.2.1.(a).

Participants in an event under the authority of RFI.

5.2.1.(b).

Acts as an official (trainer, coach, team manager, delegate, representative, support staff etc) of a Team, a Club, a Member Association or Associate Member and Provisional Member;

5.2.1.(c).

Officiates as an Umpire, Technical Official or in a similar role;

5.2.1.(d).

Organizes or Participates in a Competition which is placed under RFI's authority according to the Statutes & Rules of Racing.

5.2.1.(e).

Assumes any role within RFI, within its Executive Council, one of its Commissions or other Committee or Working Group or Management Board.

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<p>5.2.2 Recognizes and accepts unconditionally the following, subject to paragraph 5.2.2.(e)</p>
<p>5.2.2.(a). The RFI Statutes, Rules of Racing, Event Regulations and related Bye-Laws.</p>
<p>5.2.2.(b). RFI's authority on all matters concerning National and International Rowing.</p>
<p>5.2.2.(c). The Mandatory nature of the Statutes, the Bye-Laws and other Rules Regulating RFI, in their current version and as amended from time to time.</p>
<p>5.2.2.(d). RFI's jurisdiction to make any decision or impose any sanction within its field of competence.</p>
<p>5.2.2.(e). That the "Rowing Federation of India" and its duly assigned "Commission" is the only in-house competent adjudicating authority to adjudicate on disputes other than any ordinary court of law, any civil judicial authority of any State and any other arbitration body. This remedy to be exhausted first before proceeding to other forums to solve disputes.</p>
<p>5.2.2.(e1). To settle any dispute which directly involves RFI, one of its Bodies, Affiliate Members (Permanent, Provisional and Associate) one of its Executive Council Members, any person acting on its behalf (Rowers, Coaches, Technical Officials & Commission Members, Umpires, etc), one of its Members or an Organizing Committee of a RFI event run under RFI's authority.</p>
<p>5.2.2.(e2). To review any decision alleged to violate any relevant law, any fundamental legal principles or RFI statutory clause.</p>

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5.2.2.(e3).

To rule on any appeals from disciplinary sanctions or penalties imposed by the disciplinary commission of RFI of any kind, made by RFI or one of its bodies; A Model suggestive list of penalties attached as a Bye-Law in Annexure 2 to this Rule Book

Please Click on Below Link

[Annexure2](#)

5.2.2.(e4).

The final and without appeal status of the decisions made by the Rowing Federation of India and/or its assigned "Commission".

5.2.2.(e5).

The requirement to abide by the decisions of RFI, as final and binding, on all aspects, disputes and disciplinary proceedings, inclusive of conduct of any person or rower/coach/manager in relation to the disciplinary control, sanctions and enforcement of discipline in rowing as its highest order.

**ARTICLE – 5.3
(INDIVIDUAL AND WRITTEN CONFIRMATION OF COMMITMENTS)**

Although the commitment set out in Art 5.2 and the Rules and Bye-Laws formed under the MOA is mandatory and automatic, RFI may, in addition, request individual and written confirmation of any commitment from the following individuals or entities, in accordance with the appropriate forms appended to these statutes from; Commitment Form attached as Bye Law in Annexure 3

Please Click on Below Link

[Annexure3a - for Affiliates](#)

[Annexure3b - Rowers](#)

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<p>5.3.1. Any RFI Member Association or from any Associate, Provisional Member who wishes to become a Member.</p>
<p>5.3.2. Any Rower, Coach, Club, Official, or Umpire, Technical Official, Support staff and Provisional Member likely to participate in a Competition under RFI's authority.</p>
<p>5.3.3. An Organizing Committee of any event constituted under RFI's authority.</p>
<p>5.3.4 These confirmations are valid and irrevocable. Any revocation shall not be retroactive and shall only be valid prospectively and will, in no way, affect the jurisdiction of the RFI in respect of any past conduct of any member, non-member, coach, official or rower etc</p>
<p>ARTICLE – 6 (AFFILIATION)</p>
<p>6.1 The Organisations wishing to become a member of the Rowing Federation of India shall make a formal application to Secretary General of Rowing Federation of India.</p>
<p>6.2 Submit with its application a copy of its statutes and a detailed report on activities of clubs which it represents.</p>
<p>6.3 Provide details of the membership of its committee and the design and colours of its racing uniform and its blades.</p>
<p>6.4 Give a formal undertaking to observe the Statutes and Rules of Racing, Bye-Laws and Regulations of RFI. Attached as a Bye Law in Annexure 4.</p>

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Please Click on Below Link

[Annexure4](#)

6.5

Undertake to accept as binding and final, the decisions of the competent authorities Executive Council within RFI and in this regard, to recognize the Arbitration clause of Rowing Federation of India and the designated "commission" as the only possible "external judicial authority", for adjudication of disputes.

6.6

Undertake to impose its obligation in 6.4 & 6.5 above upon its Members and its Affiliated Clubs and their Members in all those areas where RFI has authority.

6.7

Pay an entrance fee the amount of which shall be fixed from time to time

6.8

Be accepted by a majority of two thirds of persons present and voting at meeting of the General Body

6.9

Each organization, on being affiliated to the RFI, shall send to the Secretary General the proper mailing addresses, telephone nos, official email id and fax details. All notices sent by the Secretary General to the name, address, official email id given shall be deemed to have been properly sent to the affiliated organization whether received or not.

6.10

Every affiliated organisation shall submit a report of its Annual activities from 1st April to 31st March of previous year by 30th June and when required a list of its members and a copy of the last balance sheet.

Please Click on Below Link

[Annexure5](#)

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**ARTICLE – 7
(SUBSCRIPTION)**

7.1

Each organization affiliated under Article 5 shall pay to the Federation one time Entrance Fee of Rs. 30,000 /- and annual subscription of Rs. 10,000/- or any such Entrance Fee and annual subscription which shall be fixed by RFI General Body from time to time. For an All-India Corporate Body shall be Rs. 10.0 Lacs and Annual Subscription shall be Rs. 25,000.00 per Annum.

7.2

The first annual subscription shall be payable within two months of receipt of notice of affiliation.

7.3

An affiliated organization, whose contribution remains unpaid for more than two calendar months i.e. remains unpaid after the 1st June then that association shall not be allowed to attend AGM or National Championships till arrears are cleared with penalty.

7.4

If the affiliated organization is in arrears of Annual Subscription for more than three years, then it shall be removed from the rolls of the Federation without giving any more Notice or Reminders

7.5

Penalty for late receipt of subscription will be Rs250.00 for each month after 1st June.

**ARTICLE – 8
(RE-AFFILIATION)**

8.1

The General Body shall have the power to re-affiliate any organization which has been disaffiliated or suspended on the recommendation of the Executive Council.

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8.2

An organization disaffiliated, on application being made, be entitled to re-admission on payment of all its outstanding dues. The Treasurer shall issue a Certificate to that effect to the organization concerned. A copy of the certificate shall be forwarded to the President so as to enable him/her to issue the necessary order for re-admission. Such an organization shall however have no right to nominate or to vote in the Annual General Meeting or a Meeting, Ordinary or Extraordinary of the Council, during the current year.

**ARTICLE – 9
(SUSPENSION OR REMOVAL)**

9.1

The RFI General Body on the recommendation of the Executive Council or on its own accord shall have powers to suspend and/or to remove any Affiliated Organization and any Office-Bearer or other members of the any Committee or other Body appointed by General Body for the following reasons.

For Affiliated Members under Article 5.1

9.1.1

Non participation in National Rowing Championships for any of all the categories namely Senior, Junior and Sub-junior for three successive years

9.1.2

If an affiliate does not continue to fulfil the current condition laid down to become a member of RFI and does not rectify the situation by a date fixed by the Executive Council or if there are any justifiable reasons or if it acts in a manner prejudicial to overall interests and objects of RFI

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<p>9.1.3 For Provisional Members, if they continue to not fulfil the conditions laid down by their initial admittance criteria or other advisories issued by RFI from time to time, they can be removed by a registered letter to the last known address of the Member.</p>
<p>For Office-Bearers, and other Members of the Executive Council, Committee and Affiliates</p>
<p>9.1.4 He resigns by a letter addressed to the Secretary General.</p>
<p>9.1.5 He is adjudicated as an insolvent</p>
<p>9.1.6 He, being a public servant is dismissed from public service</p>
<p>9.1.7 He is found guilty by a competent tribunal of the RFI or any other body, of an offense involving in the opinion of the Executive Council, a gross misconduct.</p>
<p>9.1.8 He acts in a manner prejudicial to the overall interests and objects of RFI and its Rules and Regulations and who acts in any manner to cause any disrepute to the RFI and the sport of Rowing in any manner whatsoever.</p>
<p>9.2 No motion for the suspension or removal as referred to in Article 9.1 above shall be considered except at a General Body Meeting specially called at not less than twenty-one days' notice for the purpose. Such a motion shall not be deemed carried, unless supported by a majority of two-thirds of the Members present and voting.</p>

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9.3

A "No Confidence" Motion can be initiated against the Current Elected Committee, provided a Notice for the same is received from 75% of the Voting Member Affiliates in writing by the Secretariate. The Secretariat then arranges for a Special General Body Meeting of the Members within 30 days of Receipt of such a Notice on a One Point Agenda as prayed for in the Notice.

ARTICLE 10 (ELECTIONS)

Notwithstanding anything contained to the contrary, in the Articles of Association of the Rowing Federation of India, the Election Rules prescribed herewith shall prevail over and above all other Rules / Provisions of the Federation, in respect of the Elections and Conduct of the same for the Office Bearers and Executive Council of the Rowing Federation of India

These articles shall be called the "Election Articles" and shall govern the election to the Office Bearers and Executive Council to the RFI

In these articles unless the context otherwise requires

10a.2(a)
"clause" and "sub-clause" mean the clause of these articles

10a.2(b)
"Managing Members" means Office Bearers and Members of the Executive Council of the Rowing Federation of India

10a2(c)
"Form" means forms appended to the Sports Code 2011-Annexure XXXVII (Annexure 6)

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Please Click on Below Link

[Appendix1Annexure6](#)

10a2(d)

“RFI” means The Rowing Federation of India

10a2(e)

“Post” includes President, Vice-Presidents, Secretary-General, Treasurer, Joint Secretaries and Members of the Executive Council

10a2(f)

“Rule” means Rules and Regulations of the Rowing Federation of India”

10a.3

Managing Committee:

President --> 1

Vice Presidents --> 4

Secretary-General --> 1

Treasurer --> 1

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Joint Secretary --> 2
Executive Committee Members --> 5
10a.4(a) The President shall nominate a Designated Senior Advocate as the “Returning Officer” for Conduct of Elections of Office Bearers and Executive Council Members of the Federation in accordance with the provisions of the National Sports Code, as applicable.
10a.4.(b) In case the President fails to nominate a Designated Senior Advocate as Returning Officer for conduct of Election in accordance with the provisions of the National Sports Code, then the other office bearers along with a majority of the current Executive Council can get together and nominate a Returning Officer in the same manner as if the President had appointed one to kickstart the election process.
<u>10a.5</u> <u>Manner of Election</u>
10a5(1) Office Bearers and Members of the Executive Council will be elected by a Secret Ballot.
10a.5(2) Election shall be held at the <u>Election Meeting</u> in accordance with the procedure prescribed hereinafter from amongst the delegates who form the Electoral College from the eligible affiliated Members of the Federation
<u>10a.6</u> <u>Electoral college</u>

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10a.6(1)

Each affiliate of the RFI shall have 2 votes at the elections of the Office Bearers and Executive Council of the Federation

10a.6(2)

For the purpose of sub-clause (1) above, each affiliated member of the RFI except associate members and provisionally affiliated members shall be represented by 2 members authorized by the President/Secretary of the respective Association, however in case, the President/Secretary nominates different person/persons, the person/persons nominated by the President shall be deemed to be the duly authorized Person/Persons to represent the eligible Affiliate irrespective of date of application.

10a.6(3)

For the sub clause (1) and (2) above, the Authorized Members must be permanent residents in the State they represent for 5 years and must be bonafide members of the State Association they represent, for being eligible for nomination as electoral college members and should not hold multiple membership in more than one state rowing association. Proof of domicility to be referred to Annexure 7 (Aadhar Card, Voter ID & PAN card). All three documents mentioned in Annexure 7 needed to prove domicility

Please Click on Below Link

[Annexure7](#)

10a.6(4)

Nominations received from Government Servants for any post in the Executive Council must satisfy Government Policy with respect to holding of posts by Government Servants

10a.6(5)

The nominated electoral college member must be present in person to cast his/her vote. Proxies not allowed.

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10a.6(6)

The procedure to be followed for the elections, shall be as per the National Sports Code and the various forms as laid down in the national Sports Code Annexure XXXVII Same is found in Appendix I below

[Appendix1Annexure6](#)

**ARTICLE – 11
(MANAGEMENT)**

11.1

The Management of the Federation shall be vested in the Executive Council, which shall consist of (i) President (ii) 4 Vice Presidents (iii) Secretary General (iv) 2 Joint Secretaries (v) Treasurer (vi) 5 Executive Members. However, the Associates can attend meetings and air their views and opinions, but have no voting power in EC

11.2 The number of Vice-Presidents at any one time shall not exceed more than 4 and not more than one Vice-President shall be elected from any one affiliated organization.

ARTICLE – 12 (OFFICE BEARERS)

12.1

The following shall be “Office-Bearers” of the Federation:

a) President

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b) Secretary General
c) Treasurer
12.2 All “Office-Bearers” shall hold office for four years unless they resign office or are suspended/removed under Article 9.1 before completion of the period.
12.3.1 The President can hold the office for a maximum period of twelve years, with or without break.
12.3.2 The Secretary-General and Treasurer may serve a maximum of two successive terms of four years each, after which a minimum cooling off period of four years will apply, to seek fresh election to either post.
12.3.3 The President, the Secretary-General and the Treasurer, shall cease to hold that post on attaining the age of 70 years.
12.4 During their tenure of office, the office bearers of the Federation should not hold office in any other All India Sports Organisation/Federation and/or represent any other organization at the Federation or the Executive Council, except Olympic associations.
12.5 The “Office Bearers” shall ipso-facto be the “Office Bearers” of the Executive Council.
12.6 The Senior most Vice President by 'tenure' in RFI as VP / 'age', (in that order) shall take over as Acting President once the President steps down from the Post after he crosses the age of 70 years or for any other reason.

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<p>12.7 The Acting President shall hold office for a maximum period of 90 days, within which, he must call for an election meeting to elect a new President. In the event the acting president does not call for the election meeting, then the other members of the Committee can come together and call for the same.</p>
<p>12.8 If the Secretary-General and/or Treasurer cross the age of 70 years then the Executive Council is empowered to nominate any person from the Executive Council to fill up the post, as an interim measure, till the completion of the term of the present Executive Council.</p>
<p>ARTICLE – 13 (POWERS AND DUTIES OF THE GENERAL BODY)</p>
<p>13.1 To admit to membership of the Federation organizations applying for membership in accordance with the rules of the Federation and to decide all questions as to the right to representation at General Body Meeting.</p>
<p>13.2 To delegate all or any of its powers, to the Executive Council</p>
<p>13.3 To appoint an Auditor who shall invariably be a Chartered Accountant and to fix their remuneration</p>
<p>13.4 To adopt the annual report submitted by the Executive Council.</p>
<p>13.5 To pass the audited statement of accounts and budget estimates</p>

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13.6

To hold, control and administer the property and funds of the Federation

13.7

To make rules, regulations, bye-laws in connection with the management and control of the Federation and to alter, modify and rescind the same whenever necessary.

13.8

To consider and decide on matters not covered by the existing rules of the Federation

13.9

To elect Patron in Chief, Patrons and Honorary Life Members and it may grant the honorary title of their office to former members of the Council RFI who have rendered distinguished service to the cause of Rowing in India and abroad. All of them shall act in honorary capacity without voting rights and they may be invited to attend meetings, if the need arises.

13.10

To take such other steps as may be expedient to carry into effect the objects of the Federation.

**ARTICLE – 14
(POWERS AND DUTIES OF THE OFFICERS)**

14.1

The President

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14.1.1

He shall be the Chair of the Federation and shall direct all transaction with the assistance of the Executive Council and it shall be his duty to preside at all meetings of the Executive Council. He will be ex-officio member of all committees. He shall have a casting vote. If, in the opinion of the President, any emergency has arisen which requires that immediate action should be taken he shall take such action, in consultation with one of the office bearers and shall report the same at the next meeting of the Executive Council or **General Body** whichever in the ordinary course would have dealt with matter.

14.1.2

Associate Members

14.1.2

14.1.2 - Associate Members: - The President is authorized to nominate, not exceeding 4 Associate Vice-Presidents and not exceeding 4 Associate Joint Secretaries. These Associate Vice Presidents & Joint Secretaries need not be among the nominated electoral college of the Association but should be reputed Indian Citizens who are known Sports Enthusiasts and have been associated with the promotion and development of Rowing in the Country. Individuals appointed as Associate Vice President and Associate Joint Secretaries will have no voting rights when attending RFI Executive Council & **General Body** meeting. The President will have the authority to revoke the nomination if he finds that the Associate Member is not fulfilling his/her responsibility or bringing disrepute to the RFI by any of his / her actions. The revocations, if any should be done after due consultation with the other office bearers and must be recorded and informed to the EC, in the next meeting.

14.1.3

Vice Presidents

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In the absence of President, he / she shall nominate one of the VPs to attend to her duties and he / she shall exercise all the powers of the President, in his / her's absence. Failing which Executive Council will nominate the Senior Most VP by 'tenure' / 'age', (in that order) to officiate as the President

**14.2
Secretary General**

14.2.1
He shall be the Secretary of the Executive Council. He shall be ex-officio member of all committees. The Secretary General shall:

14.2.2
Cause Minutes of all Meetings of the Federation and to be correctly recorded, confirmed and maintained.

14.2.3
With the consent of the President convene meetings of the Federation and the Executive Council, whenever required.

14.2.4
Have charge of all correspondence and records of the Federation

14.2.5
Obtain the view as directed by the President

14.2.6
Exercise general control over all matters of routine nature relating to the Federation

14.2.7
Employ such clerical and other assistants as may be required for the efficient functioning of the Secretariat.

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<p>14.2.8 Be empowered to incur petty expenses</p>
<p>14.2.9 Perform such other duties as may be necessary for the proper and efficient working of the Federation in conformity with decisions taken by the Executive Council / General Body</p>
<p>14.3 Hon. Treasurer</p>
<p>14.3.1 He shall be the chair of the Finance Committee and shall be entitled to attend all meetings of committees. The Treasurer shall:</p>
<p>14.3.2 Exercise general supervision over the funds of the Federation and advise the Council / General Body as regards its financial status.</p>
<p>14.3.3 Collect all monies due and payable to the Federation.</p>
<p>14.3.4 Prepare the annual budget in consultation with the Secretary-General</p>
<p>14.3.5 Submit at the Annual General Meeting, a Statement of Audited Accounts including the Receipts and Expenditure and Balance Sheet and the Financial Estimates of the Federation as approved by the Executive Council.</p>
<p>14.3.6 Disburse funds of the Federation According to the direction of the General Body.</p>

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14.6.7
Keep roll of all members and from time to time amend and correct the same as circumstances require

14.6.8
Maintain all required books of Accounts and submit regular reports as may be directed by the Executive Council from time to time.

**ARTICLE – 15
(COMMITTEES / COMMISSIONS)**

15.1
The President will nominate suitable individuals to various committees / commissions and oversee its functioning within the RFI and if necessary, for FISA and ARF. President will have power to recall, if the individual's performance is unsatisfactory or for any other reason, to be recorded in writing, even before the term for which he/she is appointed is still not over, in the interest of the Federation and our Country. This proviso will not be applicable to individuals who are elected to various sports bodies listed above.

15.1
The Various Commissions are (not exhaustive and can be expanded as the situation demands)
15.1(a) Athletes Commission
15.1(b) Women's Commission
15.1(c) Ethics Commission
15.1(d) Talent Search & Development Commission
15.1(e) Competition, Regattas & Events Commission
15.1(f) Legal, Ethics, Disputes & Arbitration Commission
15.1(g) Marketing & Publicity
15.1(h) Finance, CSR, Branding & Marketing Commission

**ARTICLE – 16
(EXECUTIVE COUNCIL)**

**ROWING FEDERATION OF INDIA
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16.1
The Executive Council shall consist of the (i) President (ii) 4 Vice Presidents (iii) The Secretary General (iv) The Treasurer and 5 members elected as Executive Council Members, from the nominations filed. The Executive Council shall exercise the following powers:

16.2
All the affairs of the Federation shall be conducted by the Executive Council and it shall be the duty of the Executive Council to see that the General Provisions of the Constitution and the Regulations and Bye-laws of the Federation are complied with in all respects by all the members.

16.3
The Executive Council shall sanction and control expenditure in accordance with the budget approved by the General Body and shall generally supervise and conduct the business of the Federation.

16.4
The Executive Council shall have supervision over all the Regattas conducted under the auspices of the RFI and may assume the conduct of such Rowing Championship, as it may deem fit.

16.5
The Executive Council shall consider and decide on all matters submitted to it. All its decisions shall be complied with forthwith, but an appeal there from may be filed with the General Body by any member organization, who is dissatisfied with the decision of the Executive Council

16.6
The Executive Council shall meet in person as and when necessary, but not less than three times in a year. As many interactions / meetings as needed, may take place by video conference, if felt necessary. Meetings over the net will be construed as normal EC Meeting

16.7
The time and place for such Meetings shall be fixed by the President and a notice shall be issued by the Secretary General to each member of the Executive Council not less than 4 days for virtual meetings and 15 days for physical meetings. The agenda for the meeting and minutes of previous meetings, after approval of the President, shall also be circulated along with notice of the meetings.

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16.8

The Executive Council shall arrive at decisions on points referred to them by circulation or by Video conferencing. All matters circulated must be voted on, within a period of 7 days from the date of dispatch of the circular.

16.9

A meeting of the Executive Council shall be convened by the Secretary General within one month of the receipt by him, of a requisition in writing, from 3 members of the Executive Council.

16.10

To take suitable action for an infringement of the RFI Rules of Racing or of the Rules and Regulations of the Federation

**ARTICLE – 17
(ANNUAL REGATTA)**

17.1

National Rowing Championships for Senior, Junior and Sub-Juniors including those for women and veterans shall be held, if possible, once a year at venues to be decided by the General Body. The Annual General Meeting of the RFI shall preferably be held at the time and venue of Senior Events Championships.

**ARTICLE – 18
(PLACE OF MEETING)**

18.1

All meetings of the, Executive Council and other Committees or Sub-Committees shall be held at the headquarters of the Federation unless otherwise directed by the President, subject to any previous decision of the General Body or the Executive Council, as the case may be.

**ARTICLE –
19 (ACCOUNTS)**

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<p>19.1 within six months after closure of the financial year the Treasurer shall furnish the Executive Council with Statements of account, duly audited, copies of which shall be forwarded to all Members, Office Bearers and Members of Various Committees.</p>
<p>19.2 All bills shall be passed by the Treasurer and the Secretary General or in absence of the latter by the President, before payment by the Treasurer.</p>
<p>19.3 All cheques shall be issued under the two joint signatures of the Secretary-General or the President or the Treasurer.</p>
<p>19.4 A maximum sum of Rs.10,000/- shall be allowed to the Secretary-General as imprest cash (at any time)</p>
<p>19.5 A maximum sum of Rs.2000/- shall be allowed to the Treasurer as imprest cash (at any time)</p>
<p>19.6 The account of the Federation shall be audited at the end of each financial year by the Auditor of the Federation.</p>
<p>ARTICLE – 20 (VOTING)</p>
<p>20.1 Each affiliated organization/body, except Associate & Provisional Members, shall have 2 (two) votes in the Annual General Meeting and Extra Ordinary General Body Meeting. The chair of such meetings shall have a casting vote.</p>

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20.2
Each affiliated organization / body shall send a maximum of 2 (two) delegates, from amongst their members to represent them.

20.3
Every office bearer shall be entitled to one vote.

**ARTICLE – 21
(REMOTE VOTING)**

21.1
The President of the Federation shall request a vote by mail or through a Virtual Medium of the General Body on any question, matter or resolution deemed by the President of sufficient importance or urgency or for any other reason suitable or advisable for so handling. Notices or requests for such a vote shall be made along with such note or explanatory information as may be helpful or necessary in understanding the question, at least 2 weeks in advance of the time fixed for deposition of votes. The Secretary General shall record all votes duly received and signed, which shall, at the expiration of the time fixed, have the same effect as if votes had been cast by the members of the Council at a duly convened meeting

21.2
Business can usually be transacted by email or Video Conferencing for speedy resolving of all issues including for any disciplinary actions, sanctions, any urgent financial approvals etc.

**ARTICLE – 22
(WITHDRAWAL)**

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22.1

Any affiliated organization desiring to withdraw from the Federation must give notice in writing to the Secretary General prior to the 1st day of June in any year and in default will be liable to pay its subscription for the ensuring year.

**ARTICLE – 23
(NOTICE)**

23.1

The Council or any Affiliated Organization may forward any resolution or motion at the Annual General Body Meeting, provided, in the case of an Affiliated Organization due notice thereof be given to the Secretary General.

**ARTICLE – 24
(QUORUM)**

24.1

At the Annual General Meeting 40% of the total members (Affiliates) of the federation shall form a quorum. Calculated quorum, if in fractions, shall be rounded off to the nearest round figure to arrive at a quorum number

24.2

In case of an adjourned meeting due to lack of quorum, no notice or quorum needed to carry on with the meeting

24.3

At all meetings of the Committees, three shall form a quorum.

24.4

At all meetings of the Executive Council three shall form a quorum.

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**ARTICLE – 25
(HONORARY LIFE MEMBERS)**

25.1
Honorary Life Members may be elected only at a meeting of the General Body. Persons who have rendered long and distinguished service to the cause of Rowing shall be eligible as Honorary Life Members. Such Honorary Life Members may attend and speak at all meetings of the General Body and EC but shall not have any right to vote.

**ARTICLE – 26
(ANNUAL GENERAL BODY MEETING)**

26.1
A meeting of the Federation shall be held annually at such time and place as the President shall fix, provided that such Meetings shall not be called on a date more than 6 months after 31st March. The Secretary-General shall give not less than 21 days' notice of the Meeting to all members and shall circulate with the notice a copy of the agenda. The business transacted at the meeting shall include:

26.2
The adoption of the annual report

26.3
To place the Annual Activity Report of affiliated Organization/Bodies

26.4
Passing of the Audited Statement of Accounts and the Budget Estimates presented by the treasurer

26.5
Appointment of Auditor

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26.6
Any other matters duly brought forward.

26.7
No business, other than those mentioned in Article 26.1 to 26.4 transacted at an Annual General Meeting and all business transacted at an Extra Ordinary Meeting shall be deemed “Special Business”

26.8
No business other than formal adjournment of the meeting shall be transacted at any meeting unless a quorum is present. No quorum or advance notice will be necessary in an adjourned meeting.

26.9
All business of a meeting shall be decided by a bare majority of the votes of those entitled to vote properly recorded at such meetings, except the business which comes under the heading “Special Business” which shall be decided by a resolution carried by a majority of at least two-thirds of the votes properly recorded at the meeting.

26.10
In the case of an equality of votes the president or chair shall have a casting vote.

26.11
Any affiliated organization finding itself unable to appoint a representative to personally attend the General Meeting may submit in writing to the Secretary General a statement of its views which shall be read out at the Meeting.

26.12 –
No individual shall be permitted to represent more than one Association / body

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26.13

Special Meetings may be called at any time by Executive Council or on requisition in writing by at least one fourth of the affiliated organizations or in the discretion of the President to consider such matters as may 26.13 be mentioned in the resolution or requisition or as may be indicated by the President. The Secretary General shall give not less than four weeks' notice of such meetings to all members and also circulate, with the notice, a copy of the agenda. Such meetings must be held within two months of receipt of the requisition.

26.14

In the case of an emergency, the President in his discretion may convene a meeting at a shorter notice.

26.15

Votes may be taken either by show of hands or by secret ballot as may be decided by the Chair and if demanded by not less than three persons present entitled to vote.

26.16

Rules, Regulations and Bye-laws etc. can be formulated, altered, amended, modified or repealed at a General Body Meeting, Special or Extra-Ordinary General Body Meeting, by a special resolution.

ARTICLE-27

(DISCIPLINARY POWERS AND SETTLEMENT OF DISPUTES)

27.1

All Members of RFI including officials of the Federation, Affiliates, Associates, Provisional Members and recognised Rowing bodies in India. Umpires, Rowers, Coaches and Officials and in case the Rower is a minor, then their guardians, are bound by RFI's Disciplinary Powers over them and they are liable to Disciplinary Sanctions which may be imposed by RFI. The RFI shall have a Commission / Sub-Committee appointed by the President in respect of all Disciplinary matters and concerning all matters relating to all activities of RFI, Rowers, Coaches, Umpires etc., which includes

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Any dispute between
a). Affiliates and the RFI
b) within Officials of the Federation
c) within or Between Affiliates of RFI
d) Between RFI and any Rower, Coach, Official or Guardian of Rower (<i>if he or she is a minor</i>)
e) Respective State Affiliates and any Rower or Guardian of Rower of such state affiliates (<i>If he or she is a minor</i>)
27.2 The Executive Council is empowered to frame Rules and / or Bye Laws in respect of disputes referred supra and the same shall be binding on all parties.
27.3 No party to a dispute shall approach the court until and unless the dispute resolution processes mentioned in the rules are exhausted between RFI, its Members, Affiliates, Rowers, Officials, Coaches, on their selection, non selection, non-ethical conduct, challenging authority of RFI or causing disrepute to RFI, in all matters of Disciplinary Powers, Settlement of Disputes etc., referred to supra. The RFI may frame separate Rules in this regard providing for resolution of all disputes, if needed.

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27.4

Any matter not provided for in the rules to be framed by the Executive Council shall be dealt with by the General Body of the RFI.

27.5

All unresolved disputes mentioned in 26.1 to 26.4 or any other dispute connected with the sport of rowing will be settled by the Rowing Federation of India or its designated "Commission" No party will have right to go to any court of law to seek redress, unless and until this due process is exhausted. The decision of Rowing Federation of India or its designated "Commission" shall be binding conclusively on all disputants before such forums.

27.6

Such disputes not settled at the Rowing Federation of India level shall be referred to an external arbitration agency with the help of the Jurisdictional Court under the arbitration rules of India for settlement.

27.7

If the dispute affects or prevents preparation and training of sports persons/teams under charge of Rowing Federation of India for purpose of International representation / competition, the IOA Executive Council will be requested to constitute an ad-hoc governing body, for the above purpose only, from within members of the RFI General Assembly, as may be necessary, until the dispute is resolved.

**ARTICLE – 28
(DISSOLUTION)**

Dissolution of the Rowing Federation of India shall only be valid upon approval by a fourth-fifths majority of the votes of the member delegates attending in person in the Extra-Ordinary General Meeting specially convened for the voting on the dissolution of the RFI. A quorum of two-thirds of the total voting strength of the Affiliated Associations/Bodies and those of the councillors entitled to vote is necessary. In case of dissolution, the assets of RFI shall, after payment of its entire obligation, be transferred to a body with similar interests at the time of dissolution

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**ARTICLE – 29
(LEGAL JURISDICTION)**

The courts where the Secretariat of the Secretary-General of RFI functions, from time to time, shall have exclusive Jurisdiction of all disputes regarding RFI, to the exclusion of all other Courts in India.

**ARTICLE – 30
(CONCLUDING PROVISIONS)**

These Articles in the RFI – Memorandum & Articles of Association come into force from the 18th of April, 2021.

Certified to be a true copy of the Memorandum and Articles of Association and Rules and Regulations of the Rowing Federation of India reprinted after additions/ alternations and approved at the Full Council General Body Meeting of the Rowing Federation of India held by remote voting on 18th April, 2021.

Mrs. Rajlaxmi Singh Deo-President

Mr. M.V.Sriram-Secretary General

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Bye-Laws to RFI Articles	
Annexure 1, Bye-Law to RFI Article No. 5.1.1.	
Eligibility Criteria for RFI membership	
1	Applicant association must be registered under the Societies Act of the State or under the Central Societies Registration Act
2	Should have members in their Member List, who are all residents of the state
3	May have affiliated clubs, as members
4	Should strive, within a reasonable time, to affiliate at least 50% of district rowing associations as members, from the districts in their states, if feasible.
5	Should have residents of the State as Office Bearers i.e (President, Secretary & Treasurer)
6	Office Bearers must not hold an office bearer position of office in other State Sports Associations

Annexure 2, Bye-Law to RFI Article No. 5.2.2.(e3)	
Recommended Penalties	
1	Warning Letter
2	Strict Warning Letter
3	Reprimand
4	Suspension for a limited period
5	Imposition of Financial Penalties
6	Suspension with a condition i.e. until the issue is rectified
7	Ban from the Federation for a specified period
8	Life Ban from the Sport

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Annexure 3a, Bye-Law to RFI Article No. 5.3 (Form of Commitment-Affiliates)

Annexure 3a-RFI-Form of Commitment-Affiliates Ver 3

FORM OF COMMITMENT

(See Article 5.3)

Name of Association :

Name of Authorized person :

I _____, Office Bearer of

On Behalf of our Rowing Association and its Members, having its

Office at _____

do hereby agree and undertake to abide by Article 27 of the
Memorandum & Articles of Association of Rowing Federation of
India, 1976 (as amended on 18th April, 2021) as reproduced below: -

Article 27

(Disciplinary Powers & Settlement of Disputes)

27.1 All Members of RFI including officials of the Federation, Affiliates, Associates, Provisional Members and recognised Rowing bodies in India. Umpires, Rowers, Coaches and Officials and in case the Rower is a minor, then their guardians, are bound by RFI's Disciplinary Powers over them and they are liable to Disciplinary Sanctions which may be imposed by RFI. The RFI shall have a Commission / Sub-Committee appointed by the President in respect of all Disciplinary matters and concerning all matters relating to all activities of RFI, Rowers, Coaches, Umpires etc., which includes
Any dispute between
a). Affiliates and the RFI
b) Within Officials of the Federation

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Annexure 3a-RFI-Form of Commitment-Affiliates Ver 3

c) Within or Between Affiliates of RFI
d) Between RFI and any Rower, Coach, Official or Guardian of Rower (<i>if he or she is a minor</i>)
e) Respective State Affiliates and any Rower or Guardian of Rower of such state affiliates (<i>If he or she is a minor</i>)
27.2 The Executive Council is empowered to frame Rules and / or Bye Laws in respect of disputes referred supra and the same shall be binding on all parties.
27.3 No party to a dispute shall approach the court until and unless the arbitration processes mentioned in the rules are exhausted between RFI, its Members, Affiliates, Rowers, Officials, Coaches, on their selection non selection, non-ethical conduct, challenging authority of RFI or causing disrepute to RFI, in all matters of Disciplinary Powers, Settlement of Disputes etc., referred to supra. The RFI may frame separate Rules in this regard providing for resolution of all disputes, if needed.
27.4 Any matter not provided for in the rules to be framed by the Executive Council shall be dealt with by the General Body of the RFI.
27.5 All unresolved disputes mentioned in 26.1 to 26.4 or any other dispute connected with the sport of rowing will be settled by the Rowing Federation of India or its designated "Commission" No party will have right to go to any court of law to seek redress, unless and until this due process is exhausted. The decision of Rowing Federation of India or its designated "Commission" shall be binding conclusively on all disputants before such forums.
27.6 Such disputes not settled at the Rowing Federation of India level shall be referred to an external arbitration agency with the help of the Jurisdictional Court under the arbitration rules of India for settlement.

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Annexure 3a-RFI-Form of Commitment-Affiliates Ver 3

27.7
If the dispute affects or prevents preparation and training of sports persons/teams under charge of Rowing Federation of India for purpose of International representation / competition, the IOA Executive Council will be requested to constitute an ad-hoc governing body, for the above purpose only, from within members of the RFI General Assembly, as may be necessary, until the dispute is resolved.

Signed on _____ day of _____ in the

Year _____

President

Hon-Secretary of State Association

Office
Stamp

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Annexure 3b, Bye-Law to RFI Article No. 5.3 (Form of Commitment-Rowers)

Annexure 3b-RFI-Form of Commitment-Rowers-ver 3

FORM OF COMMITMENT

Name:

Name of the Association:

Nature of Participation: Rower/Coach/Manager/Umpire/Support Staff/Technical Official/any other:

I _____ Son/Daughter of _____ Aged about _____ years Residing at _____

_____ do hereby

solemnly affirm and commit and bind myself to the declaration made hereunder.

That as a party that deals with RFI or shares in its activities which includes:

- a) Participating in an event under the authority of the RFI in any manner or capacity.
- b) Acts as an official (trainer, coach, team manager, delegate, rower, representative etc) of a team, a club, a member Association or Associate Member or any individual;
- c) Officiates as an umpire or in a similar role;
- d) Organizes or participates in a competition which is placed under RFI's authority according to the Statutes & Rules of Racing.
- e) Assumes any role within RFI, within its Executive Council, one of its commissions or another committee or working group or management board.

I recognize and accept the following:

- i. The RFI Statutes, Rules of Racing, Event Regulations and related Bye-Laws are binding on me.
- ii. I subject myself to RFI's authority on all matters concerning National Rowing;
- iii. The mandatory nature of the Statutes, the Bye-Laws and other Rules regulating RFI, in their current version and as amended, from time to time;
- iv. RFI's jurisdiction to make any decision or impose any sanction is exclusive and binding on me.
- v. That the Rowing Federation of India and / or its designated Commission is the only competent arbitral authority, external to the RFI, to the exclusion of any court of law, any civil judicial authority of any State and any other arbitration body;
 - a. To settle any dispute which directly involves me and the RFI, one of its bodies, one of its Executive Council members, any person acting on its behalf (Council & Commission members, umpires, etc), one of its members or an Organizing Committee of a RFI event run under RFI's authority;
 - b. That RFI has the sole jurisdiction to review any decision alleged to violate any relevant law, any fundamental legal principle or RFI statutory clause or any of its actions.
 - c. To rule on any dispute by any member of the RFI, Rowers, RFI officials, Coaches, Umpires and Other Officials on any decision of the RFI on any matter in dispute and any appeals from disciplinary sanctions or penalties of any kind, made by RFI or one of its bodies;
- vi. The decisions made by the Rowing Federation of India or its designated Commission / Committee are final and binding on me.
- vii. The requirement to abide by the decisions of RFI is unconditional and shall not be questioned by me.
- viii. That the RFI Executive Council or any Commission / Sub Committee constituted by RFI Executive Council shall have full powers to take any disciplinary action deemed fit in all cases of indiscipline, misbehavior and/or any acts that brings disrepute to the RFI, to its Office Bearers and Associates, including powers to suspend, expel and recall medals and certificates.
- ix. I am an ordinary Indian Citizen of Indian Nationality, holding or capable of securing only an Indian passport and that I am not a PIO, PIO card holder or an OCI.

I am well aware that in the event of any of the above declaration, commitment and solemn assurances given above, is found to be false or not true, I am liable to be disqualified from participating in any events conducted by the RFI and that RFI is entitled to recall any medals and/or certificate of merit/participation, given by the RFI and its affiliate bodies and impose any sanction, including suspension and ban for future and/or current events.

Signed on _____ day of _____ in the year _____

Signed in my Presence

Sign of Declarant

Witness / Countersigned
(Name & Address)

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Annexure 4, Bye-Law to RFI Article No. 6.1.

Model Undertaking to be given by an Association when they apply for Membership

Annexure 4-RFI-Model Undertaking to be given by a New Association when they apply for Membership

MODEL UNDERTAKING TO BE GIVEN BY A NEW MEMBER

WHEN THEY APPLY FOR MEMBERSHIP TO RFI

To,
The Secretary-General
Rowing Federation of India

We have applied for membership to the Rowing Federation of India on the xx.xx.xxxx vide our application reference.....

Kindly read this undertaking as added to our main application: -

We undertake to Observe the Statutes, Rules of Racing and Bye-Laws and Regulations of the RFI in its current form and as and when it stands amended

We accept, as binding and final, the decisions of the Competent Authorities within the RFI and in this regard, to recognize the arbitration mechanism and clause of the RFI as the only possible external judicial authority to solving disputes

We Undertake to impose the above clauses on our affiliate clubs and members, in all areas where RFI has authority

For and On Behalf of the(Name of the Association)

.....(Sign of Secretary)
Secretary (Name of Secretary)
Date and Place:

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Annexure 5, Bye-Law to RFI Article No. 6.1.

Model Annual Report to be given by an Association every year

ACTIVITY REPORT OF (Name of Association) for the year xxxx

PREAMBLE

1. This activity report covers the period from 1st April xxxx to 31st March
xxxx
2. It will cover the following aspects: -
 - 2.1 Significant Milestones
 - 2.2 State Coaching Camps Conducted
 - 2.3 Domestic Events Participated and Hosted
 - 2.4 Results of Championships / Games in which Association fielded
teams
 - 2.5 Any other information to be reported to RFI

(1) SIGNIFICANT MILESTONES

(2) STATE COACHING CAMPS CONDUCTED

(3) DOMESTIC EVENS-PARTICIPATED AND HOSTED

(4) RESULTS OF CHAMPIONSHIPS / GAMES IN WHICH
ASSOCIATION FILEDED TEAMS

(5) ANY OTHER INFORMATION TO BE REPORTED TO
RFI

(Name of Signatory)
(Designation)

Date: - xx.xx.xxxx

**ROWING FEDERATION OF INDIA
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Annexure 7, Bye-Law to RFI Article No. 10A.6(3)	
ELECTROL COLLEGE-Qualification of Candidates	
The Following Documents are "valid to prove" resident status of a person to be Nominated as an Electoral College Member from a particular Affiliated State	
1	Aadhar Card
2	Voter ID
3	PAN Card

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Appendix to RFI Rules
APPENDIX 1, (Annexure 6)
ELECTION FORMS FORMING PART OF RFI M&A OF A- all forms from Sports Code Appendix

List of Electoral College - Form 1	List of Electoral College
Nomination Paper - Form 2	Nomination Paper
List of Nominated Candidates - Form 3	List of Nominated Candidates
List of Validly Nominated Candidates Form 4	List of Validly Nominated Candidates
Notice of Withdrawal of Candidature from Election - Form 5	Notice of Withdrawal of Candidature from Election
List of Contesting Candidates - Form 6	List of Contesting Candidates
Ballot Paper-President - Form 7	Ballot Paper-President
Ballot Paper-Secretary General - Form 8	Ballot Paper-Secretary General
Ballot Paper-Treasurer - Form 9	Ballot Paper-Treasurer
Ballot Paper-Vice Presidents - Form 10	Ballot Paper-Vice Presidents
Ballot Papers-Joint Secretaries - Form 11	Ballot Papers-Joint Secretaries
Ballot Papers-Executive Council Members - Form 12	Ballot Papers-Executive Council Members
Ballot Papers-Executive Council Members - Form 13	Ballot Papers-Executive Council Members
Results of Counting of Votes - Form 14	Results of Counting of Votes
Declaration of Results - Form 15	Declaration of Results